

# Dersingham Parish Council

2A Post Office Road, Dersingham, King's Lynn, Norfolk PE31 6HP  
Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chair: Sue Payne



## **SUMMONS TO ATTEND THE ANNUAL MEETING OF DERSINGHAM PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME**

8 May 2017

Dear Councillors,

Notice is given that the Annual Council Meeting of the Dersingham Parish Council will be held at 6.30pm, on Monday 14 May 2018, at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham. The agenda will continue with a monthly Parish Council Meeting.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Bristow', written over a horizontal line.

Parish Clerk.

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. Nominations received.
2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office. Nominations received
3. To receive apologies for absence
4. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

- 5 To review and adopt the Standing Orders for Dersingham Parish Council.
- 6 To review and adopt the Financial Regulations for Dersingham Parish Council.
7. To review Committees and its Membership  
Councillors to vote on Committees going forward and in what Capacity.
8. Appointment of Parish Council representatives to serve on the following  
Committees/Organisations  
(Current List Attached)
9. To receive attached reports from:
  - a) Communication Working Group – Cllr C Shepherd
  - b) Dersingham Centre – Cllr C Davey
  - c) Staffing – Cllr S Payne
  - d) Dersingham United Charities – Sharon Fettes (Sec)
  - e) Chairman’s Report – Cllr S Payne
10. End of Year Accounts
  - a) to receive the Internal Auditors Report
  - b) to approve the Annual Governance Statement
  - c) review Internal Control
  - d) to approve the Statement of Accounts.
11. To review the Council Asset Register
12. Date, Time and Place of next Annual Parish Council Meeting.
13. To receive a verbal report from the Norfolk County Councillor.
14. To receive a verbal report from the Borough Councillors.
- 15 Minutes of the Dersingham Parish Council Meeting held on 30 April 2018
  - a) To approve the minutes
16. Minutes of the Dersingham Centre Committee Meeting held on 1 May 2018
  - a) Councillors to vote on any recommendation to Full Council.
17. Notes of the Communication Working Party Meeting held on 9 May 2018
  - a) Councillors to vote on any recommendation to Full Council.
18. Dersingham Village Centre
  - Report
  - Update
- 19 Accounts for Payment.  
The Council to approve the payments being made.  
Please see Appendix C

20. Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](https://online.west-norfolk.gov.uk/online-applications/)  
The Council to vote and make comment on the planning applications.

Applications:

- 18/00763/F Application for single storey extension to side and rear of dwelling at 9 Glebe Close, Dersingham
- 18/00775/O Application for construction of a detached dwelling 12 Gelham Manor, Dersingham.
- 18/00822/F Application for construction of two-storey rear extension to dwelling at 27 Gelham Manor, Dersingham
- 18/00838/F Application for construction of two-storey extension to dwelling at 60 Chapel Road, Dersingham

Determinations.

- 17/01336/OM Outline Major Application for residential development of 30 houses on Allotment Site N of 6 to 10 W of 53 Doddshill Road, Dersingham  
**Granted.**

21. Clerk's Report.

22. Village Funday

- a) Council to vote on the purchasing of a new marquee.

23. Data Protection

24. Neighbourhood Plan

25. Flagpole and Flag

- a) Council to vote on the purchasing of a new Flagpole and Flag.

26. Mapping

27. The Warren

28. Annual Litter Pick

29. Correspondence.

- The Council to note any correspondence received.  
Please see Appendix B

30. Items for inclusion on the next agenda.

31. Date & Place of next meetings.  
Full Council Meeting on Monday 11<sup>th</sup> or/and 25<sup>th</sup> June 2018 starting 7.00pm at Dersingham VA Primary and Nursery School.