

**Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday
1 May 2018 at Parish Council Office at 7.00pm.**

Committee Present: Cllr S Payne, Cllr B Hopkins, Cllr B Judd & Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Cllr D Murrell & Cllr C Shepherd, Steve Sharp & Sarah Barker-Willis

Mrs Barker- Willis agreed to leave the meeting so that the meeting could be quorate and allowed to take place.

334 Apologies for absence

It was resolved to accept apologies from Cllr G Billard, Cllr C Hipkin & Cllr D Wright.

335 Declarations of interest

No declarations received.

336 Minutes of meeting held on 4 April 2018.

It was resolved for the minutes to be signed by the Chair as a true record.

337 Matters Arising

Electricity Cable

Cllr Judd advised that Browns were going to quote to dig the electric cable trench. Cllr Judd advised that Browns had also requested that Mr Sharp undertakes a revised drawing regarding the surface water drain as it needs to be re-directed after the Sewage Treatment Plant as the drain in the corner going out to the pasture is totally blocked.

Mr Sharp advised that he felt it was a long way to go and wished to look into alternatives, which would make it cheaper. **It was resolved for Mr Sharp to look into the drains with Cllr Judd and Browns and redraw plans as necessary.**

Cllr Judd advised that the electricians are currently working on the first fix and asked Cllr Payne regarding Speakers. Cllr Payne advised that speakers needed to be on the North and South Walls.

338 Update from Dersingham Centre Association

Mr Collingham is unable to attend the meeting this evening. Cllr Payne advised that £1500.00 has been received with Green Points. The next fund raising is the Open Gardens and then the Fun Day. It is also hoped to have a coffee morning in the Church on the 23 June.

Cllr Payne invited members of this Committee to meet with the DVCA Committee to have a joint meeting to discuss finer points and agree a timetable linked to the building.

339 Car Park

Cllr Payne advised that Leader had advised her that they require three quotes for the car park area. Cllr Payne advised that she had put in for extra disabled bays so now there will be five in total. **It was resolved for the Clerk to try and obtain two more quotes by the 17th of May. It was also resolved for Mr Sharp to draw up new car park plan for the Clerk to use to obtain the quotes.**

340 T & CPA Diversion

The Clerk advised that she had now received the information from the Footpath Officer so that she could complete the S247 application form.

341 Funding/Budget

Cllr Payne advised that this morning she had received the go ahead from Wren. Cllr Payne advised that the Council would pay and then claim back the money on an invoice basis. The Clerk was concerned regarding cash flow. Cllr Payne advised that Wren would pay invoices direct if necessary.

342 Leases

Cllr Payne advised that she had thought that a licence to DVCA was the way forward because some of the group are concerned about what they might be taking on. Mr Wheeler asked if that would mean two lots of legal fees. The Clerk advised that she still needed to speak with Andrew Carrier regarding the leases but was concerned that Ward Gethin where Mr Carrier has recently moved but due to conflict of interest Ward Gethin would not represent the Council. The Clerk was also concerned regarding VAT with a licence etc and advised that she would ask advice at the Accounts Training Update. Cllr Payne advised that if Ward Gethin would not work for the Council then stay with Frazer Dawbarns. **It was resolved for the Clerk to work with the Solicitor on the DVCA, Bowls Club and PCC leases.**

343 Mr Sharp's Concerns

Mr Sharp advised that his main concern was the section of the original roof but this seems to have been sorted. Mr Sharp advised that it would be interesting to see what savings might have been made. Cllr Judd advised that there was a lot of roof tiles that were no longer required that now belonged to the Council.

344 Schedule

Cllr Payne advised that the build was still on course to finish in September. Cllr Payne advised that there would be an opening for Funders, Sponsors and Parishioners to come and have a look around etc. This would be soon after the keys were handed over. Cllr Hopkins asked about an official opening. Cllr Payne advised that there would be hopefully a formal opening in the January/February of 2019.

345 Correspondence

None received.

346 Items for the next agenda.

Current Agenda

347 Date, time and place of next meeting

Tuesday 5 June 2018 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.20pm.

DRAFT