

Minutes of the Annual Parish Council Meeting of the Dersingham Parish Council held on 14 May 2018 at 6.30pm, at Dersingham VA Primary and Nursery School, Saxon Way, Dersingham.

**Present:** Cllr S Payne (Chair), Cllr B Hopkins, Cllr C Shepherd, Cllr M Shepherd, Cllr D Murrell, Cllr J Houston (Arrived 6.48pm), Cllr B Anderson (Arrived 6.50pm), Cllr K Hathaway, Cllr A Hobson (Arrived 6.45pm).

**Also, Present:** Sarah Bristow (Parish Clerk) Geraldine Scanlon (Admin Assistant).  
3 Members of the public.

- 12879 Election of Chairman.**  
Votes were taken on nominated Cllr Payne. **It was resolved that Cllr Payne was duly elected as Chair for the coming year.**
- 12880 Election of Vice Chair.**  
Votes were taken on nominated Cllr Hipkin. **It was resolved that Cllr Hipkins was duly elected as Vice Chair for the coming year.**
- 12881 To Receive and Consider Apologies for Absence**  
**It was resolved to accept apologies from.** Cllr K Manship and Cllr G Billard, Cllr B Judd and Cllr D Wright.
- 12882 To Receive Declarations of Interest and request for Dispensations by Councillors in any of the Agenda Items listed.**  
None received.
- 12883 To review and adopt the Standing Orders for Dersingham Parish Council.**  
Cllr Payne advised as the Standing Orders draft model has only just been received, the item be deferred to allow Councillors to read and comment. **It was resolved for the Clerk to circulate the Standings Orders Model to Councillors and placed on the next Full Council Meeting agenda.**
- 12884 To review and adopt the Financial Regulations for Dersingham Parish Council.**  
Cllr Payne suggested that due to the tight time scales of receiving the Financial Regulations, the item be deferred to allow Councillors to read and comment on the information supplied. **It was resolved for the Clerk to circulate the Financial Regulations Model to Councillors and placed on the next Full Council agenda.**
- 12885 To review Committees and its Members.**  
Cllr Payne suggested this item be deferred to the next Full Council meeting as several Councillors had been unable to attend the APCM. Cllr Hathaway felt it would be a good idea to remain at two Full Council meetings a month at least until the Dersingham Centre had been completed, however returning to Committees would be beneficial eventually as Committees enabled more in-depth discussion. Cllr M

Shepherd then suggested a project group could be established for topics that needed a swift response rather than being stalled as they are not discussed at length at Full Council meetings. **It was resolved to remain at two meetings per month and to review again at the next Full Council meeting 11 June 2018.**

- 12886 Appointment of Parish Council representatives to serve the following Committees/Organisations.**
- Sportsground Management Committee.**  
Cllr D Wright, Cllr C Davey, Cllr C Hipkin and The Chair.
  - Safer Neighbourhood Action Project (SNAP)**  
Cllr K Hathaway.
  - Dersingham Social Club.**  
Cllr D Wright
  - Norfolk Playing Fields Association.**  
Cllr D Wright.
  - Tree Warden.**  
Cllr B Anderson
  - Heacham & District Community Transport Scheme.**  
Cllr A Hobson
  - United Charities Trustees**  
Cllr K Hathaway, Cllr D Wright and Cllr T Bubb  
Mrs S Harmer
  - Youth Council.**  
Disbanded.

- 12887 To receive attached reports from:**  
**a) Communication Working Group – Cllr C Shepherd.**

### **COMMUNICATIONS WORKING GROUP ANNUAL REPORT 14/5/18**

I would like to begin with a reminder of the work of the communications working group – village voice, data, the parish council website, social media and last but not least village noticeboards. Not much you may think, but these are our main ways of communicating with our parishioners, both letting them know what we are doing and for them to let us know what they think of the work that we do.

I began this year by pleading the case for the communications group which was in danger of folding, the group was retained and for some time I was the only councillor on the group together with Tony Bubb, Stephen Martyn, Robert Smyth and the editor of Village Voice. John Vost had recently taken over as the new editor, but our initial optimism was short-lived as after one edition John stepped down. Tony stepped in while the hunt for another editor began and we were pleased to welcome Patrick Preston to the role. Unfortunately, Patrick was only able to stay with us for one edition and once again Tony bounced back and remains as our editor. We should not rest on our laurels as Tony was only a temporary measure (he says) so if you know of anyone who wishes to take over please let me know. The office staff do a sterling job of producing the magazine with Geraldine compiling it and coordinating the distributors, and Sarah being responsible for the advertisers. Recently she has had to get to grips with the requirements of the new data protection rules and has

been busy chasing the advertisers for their written agreement in respect of our storing their personal data. Village Voice continues to be delivered to every residential property in the village, come rain or shine, wind or snow by a dedicated team of volunteers and I would like to take this opportunity to thank them. I know from personal experience it can be a challenge to find some letter boxes and somewhat alarming when the magazine is snatched from a letter box by a madly barking dog.

Data was again produced last autumn with a larger map. After some discussion about its future Councillors were clear that they wished the information contained within Data to remain on paper rather than relying entirely on our website. So, we are currently exploring various options as to the most cost-effective way of getting this information to our residents.

To keep the village up to date with our activities we maintain 3 notice boards around the village – outside Thaxters, the Coop and at the library. A fourth on the recreation ground succumbed to damage and old age and we are currently looking at options for an additional noticeboard in the southern part of the village.

Our website continues to be maintained by Stephen Martyn and its content was contact details for parish councillors, a calendar of our meetings and agendas and minutes. This has been increased this year by the inclusion of photos of councillors and information about village groups and societies. We are also intending that it should include all parish council policy and procedures, so it will be a resource for all councillors to find all information that they need about the parish council as well as for residents.

A new venture this year has been the setting up of a parish council Facebook page. However, it is proving challenging to maintain.

My thanks go to all members of the working group, Sue who attends the meetings when she is able and especially to the staff who have to implement our decisions.

**b) Dersingham Centre – Cllr C Davey**  
**Dersingham Centre Committee**  
**Report for the Annual Parish Council Meeting**  
**May 14<sup>th</sup>, 2018**

**General**

When the Annual Parish Council Meeting was held last year, in May 2017, the Dersingham Centre Committee was still focused on the overwhelming task of obtaining funding for the new Centre. The Big Lottery had awarded the Parish Council a grant of £550,000 towards the cost of the new Centre and grants had been awarded from other organisations, namely Chiplow Wind Farm Community Benefit Trust, Shelroy Charitable Trust Fund and the Geoffrey Watling Trust. The Council had some funds in the reserves towards the building and a decision was made to apply for a Public Works loan for part of the costs. After tenders from prospective contractors were evaluated, the Council agreed to appoint a preferred contractor and engineering modifications were introduced to ensure that the total costs of the Centre were within the budget funds available.

The Dersingham Centre Committee continues to meet regularly each month, with its focus on all the various elements which need to be resolved as part of the development of the Centre.

### **Progress on Dersingham Village Centre**

Although the contract to start construction of the Centre was only awarded in October 2017, our contractor has made very good progress. This is despite some weeks of extremely poor weather conditions. Actual excavations for the foundations commenced on 21<sup>st</sup> November 2017, and before Christmas the concrete foundations were complete. The steel rafters were erected early in January and since then the works on site have proceeded at a very steady pace. Now the external walls of the new Centre are complete, including new zinc roof on the new parts of the Centre and the polyethylene on the flat roofed section. The original roof has been replaced on the central part of the new Centre and even the turret has been repainted and replaced on the roof.

An application to WREN for additional funding for the Centre was successful. WREN will fund the complete installation of a catering standard kitchen in the Centre, the extra meeting room suite on the first floor, with access by lift as well as stairs, and top-quality floor covering throughout. WREN will also provide funds for a Solar PV system which will be installed on the flat roof so that the Centre will use self-generated power to heat the building;

Although it is still too soon to predict when the building work will be completed, the original program aimed for everything to be done by mid-September 2018. At this stage there appears to be a good possibility that this will be achieved.

### **Other Dersingham Centre Activities**

Although the main focus of the Committee has been the construction work, other issues related to the Centre also required work:

- Overflow Car Park – the landowner and tenant have agreed the principle of using the area surrounding the Bowling Club for an overflow car park, work is ongoing.
- Footpath Diversion – the problem of diverting the fictional foot path has eventually been resolved, at a much lower cost than had been anticipated.

### **Conclusion**

The Dersingham Centre Committee will continue to function during the construction period of the Centre. When the Centre opens, other activities of this Committee including the drawing up of leases and the running of the Centre can be carried out under the Full Council.

I would like to thank all the Dersingham Centre Committee Members, many of whom have been associated with this final successful drive to build the new Dersingham Centre for a number of years. I am sure that parishioners will thank you for finally achieving that objective – a Centre of which the village can be proud.

**Chris Davey**  
**Chairman**

**C) Staffing – Cllr S Payne**

**Dersingham Parish Council**  
**Annual Parish Council Meeting**  
**Staffing Committee**

This committee comprises the Chairman, Vice-Chairman and one other Councillor and oversees staff contracts, recruitment, remuneration packages, working conditions, training, TOIL, and leave, and has met several times. The Office opening hours were reduced recently to allow Councillors to arrange meetings with the staff when needed.

Due to its nature, meetings are not open to the public.

Sue Payne  
Staffing Committee  
May 2018

**d) Dersingham United Charities- Sharon Fettes (Sec)**

**DERSINGHAM UNITED CHARITIES**  
**Regd. Charity Number 208523**  
**15a PANSEY DRIVE, DERSINGHAM, KING'S LYNN, NORFOLK, PE31 6PX**  
**Clerk: Mrs Sharon Fettes Tel No 01485 543096**

***ANNUAL REPORT YEAR ENDED March 2018***

Membership of the Trustees is limited to nine volunteers who manage approximately 100 acres of land in Dersingham. This land is divided into farm land, fuel allotments (commons) and field gardens (allotments). Revenue from the land is used to provide funding for general benefit to the poor and those suffering hardships and in assisting persons who are preparing for a trade. During the year two obligatory committee meetings are held in May and November, with interim meetings taking place as and when required.

The Charity has a full complement of trustees. Parish council representatives are Dennis Wright and Kate Hathaway with Tony Bubb, appointed recently, Sarah Harmer and John Hunter, appointed by the parish council to serve a four-year term from May 2015. Barry Smeaton, Walter Blaney and Elizabeth Fiddick have been re-appointed by the trustees to serve a five-year term. Revd. Mark Capron completes the committee. Barry Smeaton was elected Chairman at the November meeting. During the year the previous Clerk retired, and a new Clerk was appointed.

Annual accounts are produced at the end of March and after approval by the committee, are sent to the Charity Commissioners. Copies will be held by the parish council and are available to parishioners on request. Charity donations are distributed to local charities and individuals whose criteria meet the requirements detailed in paragraph one. Dersingham Day Centre for the Elderly, Dersingham Seniors Club, Dersingham Phobbies and Orchard Close Community Group have again benefited. **Donations are made upon application**, which should be directed to the Clerk of the Charity by 1<sup>st</sup> November each year, for consideration by the committee, for distribution.

Management of the Commons and the SSI site on the Fen is overseen by the trustees. The SSI site is funded by Natural England under their Higher-Level

Stewardship scheme. Income from agricultural land, grazing, allotments and shooting rights is regularly monitored and updated.

Allotments at the Station Road site become available at intervals during the year.

Sharon Fettes

March 2018

**e) Chairman's Report – Cllr S Payne**

**Dersingham Parish Council  
Annual Parish Council Meeting  
Chairman's Report**

We have been fortunate to run with full complement for most of the past year and I thank councillors for their contribution. I am also very grateful to Sarah and Geraldine, our staff, for their support.

This time last year we were working hard to get everything in place in rider to start work on the new Village Centre, not least trying to ensure the cost would be within our then available budget. Construction work is on schedule and the Centre should be open for events by mid- October. I am grateful to colleagues who have been overseeing construction and monitoring the finances. There was a substantial addition to the precept this year to ensure sufficient funds would be available to complete the building work to a high standard.

We will soon have a wonderful new building which the whole community can be proud of.

The Council decided, in November, to disband most committees for a trial period and have two Full Council meetings a month. This will be reviewed at the Annual Parish Council meeting.

Tony Bubb retired then returned to the post of Village Voice Editor. He has said he will continue in post until another volunteer comes forward. Geraldine and Sarah manage the Administration between them, so all the Editor needs to do is edit/approve articles for inclusion. If you are interested, please contact the office for more information.

We are working on a new mapping system which will help us deal more easily with issues relating to trees, benches grass cutting etc within the village. Cllr Mike Shepherd is leading on this.

New Data Protection legislation comes in to force very soon and this has taken a lot of Sarah's time, and also that of Councillors in understanding and then implementing the requirements. I don't think the law makers in the EU and our own government understand the level of extra work this place on Parish Councils and other small organisations. No doubt many of you will have had communications from those bodies whose mail list you appear on.

Again, I want to say a huge THANK YOU to the Task Force and Village Voice volunteers for their contribution to the village, and also to Keith and Rex for organising events - Village Community Day and Fun Dog Show on June 10<sup>th</sup>, and Christmas Lights Switch-On in November.

Sue Payne

12888

**End of Year Accounts.**

**a) to receive the Internal Auditors Report.**

Cllr C Shepherd stated there was nothing mentioned regarding electronic banking. Cllr Payne advised this will be updated.

Cllr M Shepherd enquired if invoices will continue to be recorded sequentially. The Clerk advised invoices would be printed and noted as paid. This is to be discussed at the next task group meeting.

**b) to approve the Annual Governance Statement.**

The Clerk had circulated the document to Councillors.

Cllr C Shepherd enquired if page 3 of the statement would go to the Internal Auditor. The Clerk advised this had already been achieved.

Cllr M Shepherd asked if the Internal Auditor had seen the statement. The Clerk advised the form would not have been signed by the Internal Auditor had he not have seen it.

The Chair read out the Annual Governance Statement for Councillors to agree.

Cllr Houston stated he felt the figures were not correct for the Precept that had been set as the figures were not ready when setting the Precept. The Clerk advised the figures were correct and had been reviewed by the task group. Cllr Payne advised the statement was a review of the previous years figures and not the Precept figures for this year.

Cllr Houston wished for his objection to section 1 of the statement being correct to be recorded.

Cllr M Shepherd queried the total borrowings as we have received the public works loan. The Clerk advised that it only recorded on the report once the council have started making repayments.

**c) review Internal Control. It was resolved the the Internal Control is adequate but needs to be reviewed so check it meets the Councils needs. It was resolved for the Financial Task Group to review and bring back to Full Council when achieved.**

**d) to approve Statement of Accounts.**

Cllr Payne asked if the Council had agreed the fixed assets. The Clerk advised they were not agreed and would be looked at by the Finance Task Group when they next meet. The Clerk felt once this year's fixed assets had been approved they should be completely reviewed and updated with items that had been removed, value depreciation and Insurance valuations. Cllr M Shepherd advised he was concerned that items do not hold the correct value etc for insurance purposes and items were being shown as only £1.00 value. Cllr Payne advised these were noted at a £1.00 as a nominal value as they were items that can not be sold. Cllr Payne suggested the item be deferred to the next Full Council Meeting. A meeting is to be held prior to the Full Council meeting on 5<sup>th</sup> June to review the Asset requirements. **It was resolved to defer the item; however, the Annual Governance Statement was approved.**

12889

**To review the Council Asset Register.**

**It was resolved to defer this item to 25<sup>th</sup> June 2018 meeting.**

**12890**            **Date, Time and Place of next Annual Parish Council Meeting.**  
Monday 13<sup>th</sup> May 2019.  
With no further business the meeting was closed at 7.05pm

**It was resolved to open the meeting to members of the public at 7.05pm**

A Parishioner stated she had become concerned with the lack of grass cutting throughout the village and had tried to ascertain areas the Parish Council tend too and those cut by the Borough Council. The Parishioner thanks Cllr M Shepherd for providing those details. The Grass had been cut today however the strimming around signs etc had not been done. Cllr Hathaway advised this can take place a couple of days after the grass has been cut.

The Parishioner asked if it would be possible for the Parish Council to supply her with a strimmer, as she was willing to volunteer helping to trim the areas concerned. Cllr Payne advised this was not possible due to health and safety cover for volunteers.

The Parishioner then asked who would be responsible for the cleaning and up keep of the more traditional bus shelters as she felt they needed painting, and again volunteered to paint the bus shelters if the Parish Council supply the paint. Cllr Hathaway advised the bus shelters had been painted last year, however the bus shelter on Chapel Road was susceptible to spray from passing vehicles so therefore quickly looked dirty again. After discussion it was resolved for the Clerk to organise the cleaning/painting of the bus shelters. It was asked if the next Annual Litter Pick could be planned earlier in the year before the rush of growth as mowers tend to chop the litter up, as it cannot be seen in long grass etc. Cllr Anderson suggested the next litter pick could be done nearer Easter. The Parishioner advised that she frequently fills black bins bags from Fern Hill, Shernbourne etc, Cllr Anderson suggested that the litter pick could be done twice a year if needs be.

**It was resolved to place the meeting in closed session at 7.16pm**

**12891**            **To receive a verbal report from Norfolk County Councillor.**  
Cllr S Dark was not present.

**12892**            **To receive a verbal report from Borough Councillor.**  
Cllr T Bubb & Cllr J Collingham were not present.

**12893**            **Minutes of Dersingham Parish Council Meeting held on 30 April 2018.**

**It was resolved for the minutes of the meeting to be signed as a true record after the following amendments.**

Minute item 12864 should read as "Clinical Commissioning Group" not "Church Commissioning Group"

Minute item 12874 Parish Tree- Crisp Close. Cllr C Shepherd wished it to be amended to read she had said the tree may cause damage to the footpath and garage.

**12894 Minutes of the Dersingham Centre Committee meeting held on 1 May 2018.**

Cllr Payne advised there were no recommendations to bring to Full Council.

**12894 Notes of the Communication Working Party Meeting held 9 May 2018.**

Cllr C Shepherd advised there were no recommendations to bring to Full Council. Cllr C Shepherd advised Cllr Bubb was happy to remain Editor for the forthcoming year. The Couple who write a gardening article for the Village Voice appear to have stopped submitting features, Cllr Bubb is therefore going to try and source a replacement for the Village Voice.

**12895 Dersingham Village Centre.**

- **Report**
- **Update**

Cllr Davey reported progress is going well on the Centre. Most of the scaffolding had been removed from the outside of the building. Windows had been installed on the first floor and the Parish Council Office.

Currently the build is running slightly behind schedule due to bad weather and decisions being made regarding the underfloor heating. There is still no definitive date for completion however Cllr Davey felt confident with the good weather the build could be complete mid-September.

Cllr Davey had enquired costings to have a chandelier installed from the Church, once a price is established he will notify Full Council.

Cllr Davey stated the original front door was going to be used on the new centre, however due to the floor levels being raised the door no longer fits, therefore Cllr Davey had obtained a price for a new door. A softwood replacement would cost £1750.00 and a hardwood replacement £1850.00. Cllr Davey proposed the hardwood door be purchased. **It was resolved for the old door to be replaced by a hardwood door costing £1850.00.**

Cllr Murrell enquired what would happen with the excess tiles left from the centre build. Cllr Davey advised he had investigated selling the tiles to maybe a reclamation yard.

**12896 Accounts for Payment.**

Cllr Hobson queried the usage of the office mobile phone and the cost at £19.30. The Clerk advised it was a contract phone, Cllr Payne added office staff should not be expected to use their personal mobiles to conduct Parish Council work.

Cllr C shepherd queried the energy payment for Dersingham Centre yet again this seems high. The Clerk advised that previously she had received two invoices this time the invoice for the centre was not available to download so the Clerk had queried with the company.

## APCM 14 MAY PAYMENTS

SO	Buttriss - Office Rent	£500.00
DD	E-on Energy – Rec Electricity	£6.00
DD	Utility Warehouse – Mobile	£19.30
DD	Opus Energy –Energy (Ders Centre)	£331.32
DD	Opus Energy – Streetlight Energy (Streetlights)	£145.33
D/P	K & M Streetlighting Services– S/light Maintenance	£105.56
DD	BT – Telephone & Broadband	£TBA
D/P	G Scanlon – Office Cleaning	£40.00
D/P	Clearview Windows – Office Windows	£10.00
D/P	CGM – Grasscutting Recreation Ground	£60.53
D/P	Martyn Howe – Dersingham Centre	£350.00
D/P	Wages May	£1875.14
D/P	Norfolk Pension Fund – Pension	£621.40
D/P	Dersingham School – Room Hire	£40.00
D/P	Suttons Lettings	£431.20
D/P	Fraser Dawbarns – Dersingham Centre	£410.60

It was resolved for payment to be made.

### 12897 Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](http://online.west-norfolk.gov.uk/online-applications/)  
The Council to vote and make comment on the planning applications.

#### **Applications:**

- 18/00763/F Application for single storey extension to side and rear of dwelling at 9 Glebe Close, Dersingham - **Approved**
- 18/00775/O Application for construction of a detached dwelling 12 Gelham Manor, Dersingham. - **Approved**
- 18/00822/F Application for construction of two-storey rear extension to dwelling at 27 Gelham Manor, Dersingham - **Approved**
- 18/00838/F Application for construction of two-storey extension to dwelling at 60 Chapel Road, Dersingham - **Refused**

#### **Determinations.**

- 17/01336/OM Outline Major Application for residential development of 30 houses on allotment Site N of 6 to 10 W of 53 Doddshill Road, Dersingham **Granted.**

### 12898 Clerks Report.

The Clerk had received the Big Lunch pack.

Cllr Hathaway asked if the tenders had been issued for the grass cutting. The Clerk confirmed the tenders had been issued. Cllr Payne asked when the return date was due, the Clerk advised 26 May.

12899

**Village Funday.**

A meeting is to be held tomorrow 15 May. Cllr Payne advised there was a budget of £500.00 to purchase a new gazebo to use for functions such as the village Funday. Discussion was had regarding the size and strength of the gazebo required. Cllr C Shepherd stated an easy assemble gazebo would be best. Cllr Murrell was happy to offer advice with the requirements. Cllr Payne suggested the Clerk and Cllr Murrell discuss options and the Clerk place the order.

12900

**Data Protection.**

Cllr C Shepherd suggested now Councillors had completed the relevant training a working group could be established to implement changes needed. Cllr Payne asked for volunteers. **It was resolved for Cllr C Shepherd, Cllr Payne, Cllr M Shepherd and the Clerk to establish a working group and arrange a meeting.**

12901

**Neighbourhood Plan.**

Cllr C Shepherd advised a meeting had been arranged for tomorrow 15 May 2018 and enquired if the Clerk was able to attend. Cllr C Shepherd asked if the meeting could be held at the Parish Council office. After discussion Cllr Payne agreed to open the office if the Clerk was not available.

12902

**Flagpole and Flag**

**a) Council to vote on purchasing of the new Flagpole and Flag.**

Cllr Payne advised Full Council a new Flagpole needed to be purchased. Cllr C Shepherd asked if the damaged Flagpole would be covered by the insurance. The Clerk advised this was still with the insurers. The Clerk had got prices ranging from £1600.00 to £500.00. Cllr M Shepherd stated he thought the flagpole that had replaced the original one had never been fit for purpose and enquired if the original that had been removed was still around. Cllr Houston advised yes it was. Cllr Hathaway agreed the previous pole was far better than that the replacement as it was too tall and could not withstand the weather. Cllr C Shepherd advised the height of the flagpole meant the flag was constantly getting snagged in the tree and therefore looked tatty. **It was resolved for the Clerk to send round the two quotes.**

12903

**Mapping.**

Cllr M Shepherd advised mapping was progressing well and would give a full update at the next Parish Council meeting. Cllr Payne suggested a sample of the mapping might be available for the next meeting.

12904

**The Warren.**

Cllr Anderson wished to bring to Councillors attention a letter published in the Lynn News newspaper in which a Parishioner had expressed

concerns about the pond on the Warren. Including the health and safety aspect and the fear that the water may be toxic. Discussion was had to the possibility of the water being toxic, also the health and safety of the area. Cllr C Shepherd felt a detailed response would not help that issue in hand. Cllr Houston suggested a public health sample be taken as a response to the letter. This would also cover the Parish Council in the future if needs be. **It was resolved for the Clerk to arrange a toxicology test on the Warren.**

**12905 Annual Litter Pick.**

Cllr Anderson advised this is to take place 03 June 2018.

**12906 Correspondence.**

The Clerk advised we had received the Clerk & Council Direct.

**12907 Items for inclusion on the next agenda.**

Skatepark – Fund raising & Bank account.

Mapping

Standing Orders

Financial Regulations

Asset Register

V.A.T

**12908 Date & Place of next meetings.**

Full Council Meeting on Monday 11<sup>th</sup> June 2018 starting 7.00pm at Dersingham VA Primary and Nursery School.

With no further business the meeting was closed at 7.58pm

A Parishioner asked if the planning permission for the old school on Dodds Hill had been refused as the area was an eyesore. Cllr C Shepherd advised the area had been refused planning permission and there had been no current amendments submitted for the area.

The meeting was closed at 8.14pm