

Minutes of the Meeting of the Dersingham Centre Committee held on Tuesday 5 June 2018 at Parish Council Office at 7.00pm.

Committee Present: Cllr S Payne, Cllr C Davey, Cllr B Hopkins, Cllr D Wright, Cllr G Billard, Cllr B Judd & Mr T Wheeler.

In attendance: Sarah Bristow (Parish Clerk), Cllr D Murrell & Cllr C Shepherd & Steve Sharp

348 Apologies for absence

It was resolved to accept apologies from Cllr C Hipkin & Mrs Barker-Willis. David Collingham also gave his apologies but not on the Committee.

349 Declarations of interest

No declarations received.

350 Minutes of meeting held on 1 May 2018.

It was resolved for the minutes to be signed by the Chair as a true record.

351 Matters Arising

Car Park Funding

Cllr Payne advised that she had deferred the funding for the Car Park until the July Funding round from Leader.

352 Update from Dersingham Centre Association

Mr Collingham is unable to attend the meeting this evening. Mr Wheeler advised that the group now has charity status. They held their AGM and are due to appoint their Officers prior to the joint meeting on the 19th. Mr Wheeler advised that they would be fund-raising with a stall at the Funday on the 10th a Coffee Morning in the Church on the 23 June and they have monies to come in from the Open Gardens on the Bank Holiday just gone.

They have their first wedding booked in the hall. Cllr Davey said that he noticed none of the Church Groups are booked in. Mr Wheeler advised that the playgroup are happy in the Church and also the Coffee Mornings as they have all the storage etc handy. The Day Centre wants to go into the hall but waiting for a site visit. Mr Wheeler also advised that Wednesday evenings were booked up with jazzsize.

353 Set Up Joint Meeting with this Committee and DVCA Committee to discuss any issues from both sides.

This has been set for the 19th June at St Cecilia's at 7.30pm. There is a DVCA meeting prior to the meeting at 7.00pm. Cllr Payne confirmed that the Clerk was not to attend, no minutes were necessary.

354 Car Park

Main Cllr Davey advised that there would be no savings so the money in the contract for the car park is the money available. Cllr Payne advised that Leader would possibly give around 60% of the costs so that would mean that the Council would need to find the difference. Cllr Payne asked Mr Sharp for a revised plan that she could use for the grant application form.

Overflow Cllr Davey advised that Mr Stanton has complained about the materials put on the overflow car park. It should be only soil from the footings but the builders have put steel covers and concrete lumps. Cllr Davey can understand Mr Stanton complaints and the builders have promised to move but not quickly. **It was resolved for Cllr Davey to write to Mr Stanton and explained about the situation.**

The Clerk advised that she had asked if National England should be invited for a site meeting to explain. **It was resolved for Cllr Davey to draft letter to National England.**

355 T & CPA Diversion

The Clerk also advised that Mr Broughton Planning Officer had told her that she needed specialist drawings/plans to satisfy the Open Space Society. **It was resolved for the Clerk to Complete the S247 Application Form a.s.a.p.**

356 Funding/Budget

The Clerk handed round a budget sheet. Cllr Davey explained that himself and Cllr Judd have had to agree to re plastering the hub when dry rot and damp was found. Skimming would have brought the plaster down. Cllr Davey advised that the budget was tight but still felt the project would come in on target. Cllr Billard said that why had Brown not brought to the Council's attention earlier. Cllr Davey advised that it would cost £5,000. The Clerk also brought up that she had received several complaints regarding the Buy A Brick and what was being offered. The Clerk read out a lengthy email. The main complaints were not big enough with the tile being 5cm in length by 2cm width and not being able to have a certain amount of letters, and not being able to have anything in memory. After discussion **It was resolved for Cllr Davey to speak with the designer and explain that it needs to be bigger and that people can have what they please.**

The lottery have agreed with the Clerk to have a site meeting next Tuesday at 10:30 am on site. The Clerk advised that they needed an up to date Risk Register. Cllr Payne asked if this is the Risk Register that went with the business plan or the site risk assessment. They also need a new cashflow sheet, Mr Howe is the only person who can assist with this, and he had agreed to meet with the Clerk and attend the meeting. **It was resolved that the Clerk did not need to attend the meeting and Cllr Davey and Cllr Payne would update the two risk registers**

Cllr Billard left the meeting at 8.05pm.

357 Leases

It was resolved for the Clerk to contact Mr Carrier and see if his new company can work for the Parish Council and to get drawn up a lease with a one year get out clause, and carpark agreements with The Church and the Bowling Club. Cllr Davey asked Mr Wheeler regarding which doors need to be lockable. Mr Wheeler advised that the Association had said that they would like all doors with an exterior entrance be lockable.

358 Mr Sharp's Concerns

No current concerns.

359 Construction Schedule/Opening Day.

Cllr Davey advised that the hall was back on schedule and the hall should be open for business by the 1 October. Cllr Payne to advise that from October the film nights should be in the hall. Cllr Davey advised that the time capsule is being placed tomorrow at 12.00 noon. Cllr Davey to take some photographs and Cllr Payne to provide a press release.

360 Correspondence

None received.

361 Items for the next agenda.

Current Agenda minus item 11 and Car Park to be to separate agenda items for Car Park Main and Car Park Overflow.

362 Date, time and place of next meeting

Tuesday 3 July 2018 at 7:00pm at Parish Office,

With no further business, the meeting closed at 8.40pm.