

# Dersingham Parish Council

Dersingham Village Centre  
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Dersingham,  
King's Lynn,  
Norfolk PE31 6LN  
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E-mail: clerk@dersingham.org.uk



Clerk: Sarah Bristow    Chairman: Sue Payne

## **SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

6 February 2019

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Thursday 14 February 2019 at 6.00pm at Dersingham Centre, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow'.

Parish Clerk

### **AGENDA**

- 1. To consider apologies for absence**
- 2. To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Minutes of the Meeting held on the 17 January 2019.**
  - a) Approve the Minutes**
  - b) Matters Arising from the Minutes**
- 4. Current Financial Position**
  - a) Whole Council Budgets**
  - b) Age Debtors**
  - c) Reserves**
  - d) VAT**
  - e) Minor Grants**
- 5. Lease – Dersingham Centre**
- 6. SLA- Dersingham Centre**
- 7. Outstanding Work – Dersingham Centre**
- 8. Printing Costs – Dersingham Centre/Others**
- 9. Social Club**

- 10. Internal Auditor/Internal Audit**
- 11. Correspondence Received**
- 12. Items for inclusion at the next meeting**
- 13. Items for the Website**
- 14. Date and time of next meeting**  
**Thursday 14 March 2019 at 6.00pm At Dersingham Village Centre.**