

**MINUTES OF MEETING OF  
THE ENVIRONMENT COMMITTEE  
held on Monday 11 February 2019 at 19:25  
at The Loft, Dersingham Village Centre**

**Present** : Cllr B Anderson, Cllr C Shepherd, Cllr B Hopkins, Cllr J Houston, Cllr R Frost, Cllr A Bubb, Cllr M Haizelden and Cllr V Brundle.

**In Attendance** The Clerk

**102 Apologies**

**Everyone Present.**

**103 Declarations of Interest**

None received.

**104 Minutes of the Recreation & Environment Committee Meeting held on the 14 January 2019. It was resolved for the minutes to be signed by the Chair as a true record.**

**105 Rangers**

Cllr Anderson advised that the fallen leaves that blocked the drain opposite the newsagents have been cleared. Cllr Houston advised that the verge by the bus stop by the Recreation Ground has not been achieved. **It was resolved for the Clerk to chase.**

**106 Current Financial Position**

The Clerk handed round a budget sheet. Please see attached. Currently all spending needs to go through Full Council. The Clerk advised that there is a requirement to look at some trees that were advised needed work for Health and Safety etc. Cllr Shepherd advised that there were eighteen. **It was resolved for the Clerk to distribute but unlikely that work can be achieved within the current budget.**

**107 Areas of Responsibility**

**(a) Bus Shelters/Bus Stop**

The Clerk advised that a meeting was held with NCC Highways, Lynx Buses, Ben Colson etc and a position of each bus stop was agreed, both to the left of the entrance to the Village Centre was facing it. The Clerk advised that NCC were now going to design the stops etc and put the scheme forward. Should commence in six to seven months.

**(b) Streetlights**

The Clerk advised that a quote had been received and sent round with some urgent repairs. Cllr Shepherd said that she was not happy and needed to see the written report before undertaking the repairs as she believed there were others needing urgent repair but not on this list. **It was resolved for the Clerk to chase the written report.**

The Clerk also reported that a quote had been received to replace the streetlamp opposite the centre with a brighter bulb and also a new

column outside with two lanterns one facing outside the centre and one shining into the car park towards the centre.

The Clerk also reported that she had sent round an email from a Parishioner regarding Manor Road not being light enough. **It was resolved for the Clerk to narrow down the exact part of Manor Road with the Parishioner.**

(c) **Grasscutting**

Cllr M Shepherd had recently shown how the mapping system works and the grasscutting in the village was addressed. Cllr M Shepherd had then produced maps for discussion. The Committee went through the maps and discussed all areas.

GC1-A4 Map 2 Around Village Sign. **It was resolved for there to be one annual cut around September/October time. Mole Hills to be addressed within this process.**

GC1-B1 Map 4 **It was resolved to undertake 14 cuts.**

GC1-B2 The Warren **It was resolved for 1metre wide paths to be cut 6 times a year. It was resolved for there to be one annual cut around September/October time. It could be with the cost involved of removing the grass that half The Warren is cut one year and the other half the following year.**

GC1-B3 **It was resolved for there to be 14 cuts as usual.**

GC1-A1 Bank Road. **It was resolved for the licence to be given back to the Borough Council for this area.**

GC1-B4 to be deleted.

GC1-D back of the Recreation Ground – Path. **It was resolved for three cuts to take place.**

GC1-A11 Village Hall Overflow Car Park. **It was resolved for this item to be removed from the tender and to be achieved if and when the grass grows on an hourly rate or added to the Contract.**

GC1-A2 **It was resolved for one cut to take place a year.**

GC1-B5 Pakenham Drive. **It was resolved for 7 cuts to be achieved.**

**It was resolved for Cllr Anderson to send through the updated spreadsheet and for the Clerk to go out to tender for threeyear contract.**

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

Nothing to report.

(f) **Seats and Benches**

The Clerk advised that she had received an email again from a Parishioner regarding a bench between Lynn Road and the Churchyard. **It was resolved for the Clerk to advice of the new bus stops outside the Village Centre.**

(g) **Dog waste bins/sponsorship –**

The Clerk advised that Cllr M Shepherd had produced new maps and the Clerk had sent out the necessary forms.

The Clerk advised that Cllr Payne had given her some stickers regarding the Public Open Space (Dog Order).

(h) **Footpaths and Walkways.**

Nothing to report.

(i) **Tree Warden**

Nothing to report other than trees mentioned in Current Financial Position.

(j) **General Village Environment –**

Nothing to report.

**108 Mapping**

Cllr M Shepherd to have a teaching session with staff regarding updating and using.

**109 The Warren**

Cllr Anderson advised that he would soon be able to give some time to the Management Plan for the Warren.

**110 Risk Assessments**

The Clerk advised that it was on-going.

**111 Recreation area**

a) Playground Inspection Reports. The Clerk advised that she had not received any reports.

b) RoSPA Report – Surfaces.

The Clerk had previously sent round that the quote was for only under the swings as was the only medium risk. **It was resolved to recommend to Full Council that just this area is achieved.**

**112 War Memorial & War Memorial Gardens**

The Clerk said that the sleepers range in price. She could get Oak ones for £38.50 each, reclaimed un-tarred hardwood one for £25.00 but they are seconds and one side may not be even but good and will last. The tarred ones are not advised because in heat the tar comes out and not good for public places. New tanned ones 8ft x 6" x 8" x 4" are £15.00 each and 8ft x 6" x 10" x 5" are £21.50 each. The Clerk was also advised that concrete would be around a third cheaper and would never need replacing. The labour to replace the sleepers was going to be around £560.00 but depends on amount used. **It was resolved for Cllr Frost and the Clerk to visit the site and measure exactly what is needed.**

**113 Skatepark**

After discussion **It was resolved for the Clerk to get in contact with all the different parties and try and arrange a get together to get a design to take forward.**

**114 Correspondence –**

Email re Keep Britain Tidy. **It was resolved for Cllr Anderson to work on when the annual litter pick will take place and a poster to be produced.**

Email from NCC Highways asking for permission to put a drainage channel across the Recreation Ground with an inspection hatch. Cllr Shepherd had taken some photographs on Sunday after the rain and she felt that they were asking to put the drain in the wrong place as the rain is not collecting in the proposed place. **It was resolved for Cllr Shepherd to send the photographs to the Clerk for her to send to NCC Highways.** Cllr Houston advised that NCC would have to get permission from DEFRA because of Village Green status. Cllr Shepherd advised that she was not sure if permission was required. **It was resolved for the Clerk to ask the question.**

**115 Items for the Website.**

Nothing at this time.

**116 Items for inclusion at next Meeting**

Same agenda

**117. Date, time and venue of next meeting**

Monday 11 March 2019 at 7.00pm in The Loft, Dersingham Village Centre.

With no further business the meeting was closed at 20:46pm.