

Dersingham Parish Council

Dersingham Village Centre
83 Post Office Road
Dersingham,
King's Lynn,
Norfolk PE31 6LN
01485 541465
E-mail: clerk@dersingham.org.uk



Clerk: Sarah Bristow Chairman: Sue Payne

SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE

5 March 2019

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Thursday 14 March 2019 at 6.00pm at Dersingham Centre, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', written over a horizontal line.

Parish Clerk

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of the Meeting held on the 14 February 2019.**
 - a) **Approve the Minutes**
 - b) **Matters Arising from the Minutes**
4. **Current Financial Position**
 - a) **Whole Council Budgets**
 - b) **Age Debtors**
 - c) **Reserves**
 - d) **VAT**
 - e) **Minor Grants**
5. **Budget delegation**
6. **Parish Partnership Refund**
7. **Account Signatories**
8. **Access Bank Account/Edge**
9. **Lease – Dersingham Centre**

- 10. Outstanding Work – Dersingham Centre**
- 11. Printing Costs – Dersingham Centre/Others**
- 12. Social Club - Rent**
- 13. Internal Auditor/Internal Audit**
- 14. Receipts and Payments or Income and Expenditure**
- 15. Correspondence Received**
 - a) Tesco Bags of Help – Tennis Club Application**
 - b) Onecom Wholesale Business Grade Tariff**
 - c) BBT Group Change**
 - d) Norfolk Police – Keyholder Registration Renewal**
- 16. Items for inclusion at the next meeting**
- 17. Items for the Website**
- 18. Date and time of next meeting**
Thursday 11 April 2019 at 6.00pm At Dersingham Village Centre.