

**MINUTES OF MEETING OF  
THE ENVIRONMENT COMMITTEE  
held on Monday 11 March 2019 at 19:00  
at The Garden Room, Dersingham Village Centre**

**Present :** Cllr B Anderson, Cllr C Shepherd, Cllr B Hopkins, Cllr J Houston, Cllr A Bubb and Cllr M Haizelden.

**In Attendance** Cllr Sue Payne, Cllr Colin Hipkin, The Clerk & 14 Members of the Public.

**118 Apologies**

**It was resolved to accept apologies for Cllr Frost and Cllr Brundle.**

**119 Declarations of Interest**

None received.

Cllr Anderson asked that Item 13 Skatepark be taken next. **It was resolved for this to happen.**

**120 Skatepark**

Cllr Anderson advised that there was a meeting on Saturday to try and obtain a design. The Clerk produced the draft design that the children had produced. A member of the public advised that we have to provide recreation activities for the children of the village, to try and stop them from staying at home with their technology and give them something to get them out in the fresh air using their imagination etc. The Parishioner also said that it could also be used by visitors staying in Dersingham, so will benefit the Guest Houses etc. The Children need to get to the park and socialise something that is being lost. The Parishioner also advised that money might be given from local businesses to sponsor. The point of help with Mental Health etc. Cllr Hipkin advised that there is something being put about regarding not being able to do the skatepark as soil cannot be broken on a Village Green. Cllr Payne advised that this is not the case as much has already been achieved on the Recreation Ground, it is technical because conflicting on two sets of Laws. Cllr Shepherd advised that the Council were currently undertaking a review of the Village Hall Build and felt that another project should not be taken on until the findings have been taken on board. Consultation will need to be undertaken and advise sort. The Parishioners were upset that this project has been on the back burner for so long and will the Council start to undertake the ground work eg obtain quotes, apply for funding etc. Cllr Shepherd advised the Councillors and Parents will need to work together to take this further. **It was resolved for Cllr Hopkins, Cllr Hipkin, Cllr Haizelden and Cllr Shepherd to have a meeting with a Couple of Representatives on Wednesday 20 March at the Village Centre. It was also resolved for the Clerk to book a room.**

**121 Minutes of the Recreation & Environment Committee Meeting held on the 11 February 2019. It was resolved for the minutes to be signed by the Chair as a true record.**

**122 Rangers**

Nothing to advise.

### 123 Current Financial Position

The Clerk handed round the budget sheet. Please see attached. Currently all spending needs to go through Full Council. Cllr Shepherd brought up the money for the Lime Tree. The Clerk advised that it is compensation and has to be seen to come out of the Centre Budget. There is a proposal that the money is vied from the Environment Tree budget into the Centre budget. The Clerk was concerned that there was tree work that needed and possibly all the tree money should be allocated to get the safety work undertaken. Cllr Shepherd advised that not all the 18 trees needed work and some in fact were not owned by the Council and there is no time to undertake the work in this financial year. **It was resolved to recommend to Full Council that the money is vied from the Tree Budget to the Centre Budget.**

### 124 Grasscutting Contract

#### a) Opening of Tender Documents

The Clerk advised that three tenders had been received. Quotes to be analysed on the 25 March 2019 at 10:30 at the Village Centre and a recommendation to Full Council from this Committee. **It was resolved to recommend a supplier to Full Council for the Grasscutting Contract for the next three years.**

### 125 Areas of Responsibility

#### (a) Bus Shelters/Bus Stop

Nothing to report.

#### (b) Streetlights

The Clerk had sent round the contract but the date was incorrect. The Clerk advised that there is a newer contract. **It was resolved for the Clerk to check the Contract date.**

The Clerk emailed the Parishioner to pin point the position on Manor road but had not received a reply.

#### (c) Grasscutting

See previous minute

#### (d) Cleaning

Nothing to report.

#### (e) Litter bins

Nothing to report. The Annual Litter pick is set for Sunday 19<sup>th</sup> May 2019. **It was resolved for the Clerk to order the equipment and get it delivered to Cllr Anderson.**

#### (f) Seats and Benches

Nothing to report

#### (g) Dog waste bins/sponsorship –

The sponsorship letters had been sent but no response as yet. **It was resolved for the Clerk to chase.**

- (h) **Footpaths and Walkways.**  
Cllr Bubb said that the footpath between the Catholic Church and the Co-op needs sweeping back again. **It was resolved for the Clerk to get Mr English to sweep back and for a metre of 14mm shingle put at the start of the path.**
- (i) **Tree Warden**  
Cllr Shepherd advised that the 18<sup>th</sup> month work advised on the 18 trees needs to be looked at because 6 of the trees are the Borough Councils and may be more. **Cllr Anderson to look into this with Cllr Shepherd.**
- (j) **General Village Environment –**  
Nothing to report.

**126 Mapping**

Cllr M Shepherd to have a teaching session with staff regarding updating and using this coming Friday.

**127 The Warren**

Cllr Anderson advised that he has started and will have something to share for the next meeting.

**128 Risk Assessments**

The Clerk advised that it was on-going.

**129 Recreation area**

a) Playground Inspection Reports. The Clerk advised that she had not received any reports.

b) Letter from NCC Highways re Village Green - Drainage  
The Clerk had asked Ms Bettinson regarding the Village Green aspect and Ms Bettinson was checking out with County Legal Team and also recharging the damaged caused by the Parish Councils trees. Cllr Hopkins asked if the Clerk put forward about lining the pipe. The Clerk advised that she did not realise she was meant to ask. **It was resolved for the Clerk to ask about lining.**

**130 War Memorial & War Memorial Gardens**

The Clerk advised that Cllr Frost had checked out the area and 10 sleepers would be needed to replace the worst bed. The bed is currently not lined and would need to be lined in future. The Clerk advised that this would mean no cutting etc so the sleeper would remain sealed but this would increase the bed size by a few inches. **It was resolved for the Clerk to obtain a price for the labour to undertake.**

**131 Skatepark**

Previously taken earlier. **See minute 120.**

**132 Correspondence –**

Nothing to report

**133 Items for the Website.**

Litter Pick. **It was resolved for the Clerk to get the Litter Pick information on the Website and Facebook.**

**134 Items for inclusion at next Meeting**

Same agenda

**135. Date, time and venue of next meeting**

Monday 8 April 2019 at 7.00pm in The Loft, Dersingham Village Centre.

With no further business the meeting was closed at 20:16pm.