

Dersingham Parish Council

Dersingham Village Centre, Manor Road, Dersingham,
King's Lynn, Norfolk PE31 6LN
Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk



Clerk: Sarah Bristow Chair: Coral Shepherd

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE MEETING OF DERSINGHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

14 May 2019

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 20 May 2019, at 7.00pm at Dersingham Village Centre, Manor Road, Dersingham. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully



Clerk

Agenda

- 1. To receive and consider apologies for absence.**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

Open the meeting to allow Public Participation
- 3. To receive a verbal report from the Norfolk County Councillor.**
- 4. To receive a verbal report from the Borough Councillors.**
- 5 Minutes of the Dersingham Parish Council Meeting held on 29 April 2019**
 - a) To approve the minutes
- 6 Annual Parish Council Minutes of the Dersingham Parish Council held on 13 May 2019**
 - a) To approve the minutes

7. Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the planning applications.

Applications:

19/00772/F Application for single storey rear extension and porch to front at 39 Philip Nurse Road, Dersingham.

19/00835/F Application for construction of an Annexe on the North Elevation and Internal Alterations to existing dwelling at Whiteways, 23 Woodside Avenue, Dersingham.

Determinations.

19/00381/F Application for construction of a tractor shed/implement store at 92 Hunstanton Road, Dersingham. **-Granted**

8 End of Year Accounts

a) Agar form

9 Financial Risk Assessment

10 Effectiveness of Internal Financial controls/ Appoint Internal Audit Control Officer.

11. Review and Appoint Bank Signatories

12. Internal Auditor's Report/Appointment

13 Asset Register review for 19/20

14 Accounts up to 30 April 2019

15. Accounts for Payment.

The Council to approve the payments being made.

Please see Appendix C

16 Appointment of Parish Council to serve on the Staffing Committees.

17 Appointment of Parish Council representatives to serve on the DVCA Committees.

18. Co-Option of Parish Councillors

a. Mrs V Brundle

b Mr J Houston

19. To Consider the process for the co-option of a Councillor/s to fill Election Vacancies

20. Full Council Training

- 21. Dersingham Village Centre**
 - a. Membership**
 - b. Update on outstanding work priority lists**
- 22. Dersingham Centre Project Review and Other Actions Update**
- 23. Dersingham Centre Finance Task Group Report**
- 24. Correspondence.**
The Council to note any correspondence received.
Please see Appendix B
- 25. Items for inclusion on the next agenda.**
- 26. Date & Place of next meetings.**
Planning Committee 10 June 2019 at The Loft, Dersingham Centre at 6.00pm
Recreation & Environment Committee 10 June 2019 at The Loft, Dersingham Centre at 7.00pm
Finance & Administration Committee 13 June 2019 at The Loft, Dersingham Centre at 7.00pm
Parish Council Meeting on Monday 24 June 2019 starting 7.00pm at The Garden Room Dersingham Village Centre,

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

- 27 Dersingham Centre**
 - a) Telephone call from Parishioner