

**MINUTES OF MEETING OF  
THE ENVIRONMENT COMMITTEE  
held on Monday 9 September 2019 at 19:00  
at The Loft, Dersingham Village Centre**

**Present :** Cllr B Anderson, Cllr C Shepherd, Cllr B Hopkins, Cllr R Frost & Cllr A Bubb

**In Attendance** Cllr C Hipkin, Cllr J Houston, The Clerk and 1 Member of the Public.

**199 Apologies**

**It was resolved for apologies to be accepted from Cllr M Haizelden & Mr A Green.**

**200 Declarations of Interest**

None received.

The Parishioner also advised that the boardwalk on the Common has lifted. **It was resolved for Cllr Bubb to take to Dersingham United Charities.**

**201 Minutes of the Environment Committee Meeting held on the 8 July 2019. It was resolved for the minutes to be signed by the Chair as a true record.** The following action points were discussed. No 182 Cllr Bubb advised that it was the boardwalk and in fact it was the chicken wire on the boardwalk that had come up and this had now been repaired. No 183 Cllr Hipkin to obtain details of Solicitors who specialise in Village Greens etc. Cllr Hipkin advised that his son was changing jobs and he had been unable to obtain the advice. Cllr Shepherd to advise the Clerk of some firms that undertake this type of work. No 184 the Chair asked if the Clerk had made contact with Feltwell regarding the Skatepark. The Clerk advised that she had not been able to speak but would try again. **It was resolved for the Clerk to continue to try and organise.** No 192 War Memorial Children's Bed. The Clerk advised that she had specified Oak but this had not been used and the bottom boards needed replacing and were not. The Clerk had now ordered 10 Oak Sleeper and the contractor will be undertaking again within the next week.

**202 Rangers**

Cllr Bubb advised that the pavement edges in Centre Vale were very weedy and untidy. **It was resolved for the Clerk to add to the Rangers List.**

**203 Current Financial Position**

The Clerk handed round the budget sheets. The Clerk advised that there was dog bin sponsorship outstanding and she would continue to chase. **It was resolved for the Clerk to chase.**

Cllr Hopkins advised that the Streetlight Energy looks very overspent. Cllr Shepherd advised that the new contract was more expensive and this would mean that the budget would be overspent but it is hoped that extra could come out of the streetlight new budget with Full Council approval. Cllr Frost advised that the Streetlights on the Mountbatten Estate had all been changed to LED recently. He also advised that they were now six foot higher than previously. The Clerk advised that a donation had been received by the PPG which equalled our share of the new bus stops via the Village Centre.

## 204 Areas of Responsibility

- (a) **Bus Shelters/Bus Stop**  
Please see 203 donation received from PPG.
- (b) **Streetlights**  
The Clerk advised that she wished some people would report using the column number and not outside whatever.
- (c) **Grasscutting**  
The Recreation Ground grasscutting is up for renewal at the end of the current season. **It was resolved for the Clerk to go out to tender**
- (d) **Cleaning**  
Cllr Shepherd advised that some of the dog bins needed a clean. **It was resolved for the Clerk to contract the contractor and ask that the cleaning of the dog bins takes place.**
- (e) **Litter bins**  
Nothing to report on Litter Bins. Cllr Houston advised that the public litter bins by the Bus Stop outside the playground has had bulk tipping including a shower tray, a large number of bottles etc. Cllr Bubb explained about the situation of the mattress in the dyke and how eventually the Borough Council did cut back the vegetation and remove.
- (f) **Seats and Benches**  
Nothing to report.
- (g) **Dog waste bins/sponsorship –**  
The Clerk advised that all sponsorship had been taken up apart from two bins. These to be offered to the other sponsors or be offered to a business. The Clerk also reported that one sponsor still needs to pay. **It was resolved for Clerk to chase.** Cllr Hopkins advised that there was a new dog bin being kept in storage for us.
- (h) **Footpaths and Walkways.**  
Cllr Bubb advised that the shingle on the footpath between the Catholic Church and the Co-op is still coming out onto the pavement. **It was resolved for the Clerk to get this swept back and also for the Clerk to advise with NCC Highways regarding making this more permanent under the Parish Partnership Scheme.**
- (i) **Tree Warden**  
Cllr Anderson advised that one of the two new trees had died. After a lengthy discussion it was **Resolved for the Clerk to contact the supplier to see if there was any comeback etc.**
- (j) **General Village Environment –**  
Cllr Bubb advised that cutting of the verge opposite the co-op needs cutting back/down. **It was resolved for the Clerk to report.**

## 205 The Warren

Cllr Anderson advised that he had been in touch with The Norfolk Wildlife Trust and they are not undertaking surveys of this nature at the moment. They are currently working on a Churchyard and two Commons. Cllr Anderson advised that his wife and him had started making species lists. The Norfolk Wildlife Trust advised that they might be taking on areas like the Warren when the Churchyard and Commons are completed. Cllr Bubb asked was there any benefit in making the Warren into a Common. The Clerk had previously forwarded an email from a Parishioner who regularly reports on the Warren for us asking if a bench could be placed on the Warren. Cllr Bubb said that a large tree trunk with a flat edge would make a nice seat for that area. Cllr Bubb advised that he would ask Sandringham if they would be prepared to donate. **It was resolved for the Cllr Bubb to ask.**

## 206 Recreation area

- a) RoSPA Playground Inspection Report. Cllr Shepherd advised that there were some items to action within the report. **It was resolved for the item to remain on the agenda.**
- b). The Clerk advised that the Roundabout had been broken and currently one of the handrails is in the office waiting repair. The Clerk advised that it had never fitted very well from the start. Part of the wet pour has been replaced under warranty but the part around the centre should have been replaced as it can be picked up in one sheet but the company advised that it was not necessary. The Clerk advised that the Companies after service was not good and had not received any correspondence after sending them the details and photographs over three weeks ago. **It was resolved for the Clerk to chase the repair.**

## 207 Risk Assessments

- b) The Clerk advised that the next agreed action was now overdue. Cllr Shepherd advised that a couple have already been dealt with and six belong to the Borough Council. **It was resolved for Cllr Shepherd and Cllr Anderson to look at the balance of the trees and for the item to remain on the agenda.**

## 208 War Memorial & War Memorial Gardens

Please see minute 201. Cllr Frost advised that he had met with the Memorial Three with Cllr Shepherd. Cllr Frost reported that all of the beds are rotten and all the sleepers need replacing. Cllr Frost advised that 32 more sleepers were needed at 1.8m long. The Clerk advised that she had purchased were 2.4m long. Cllr Shepherd advised that it would roughly work out to around £800 and this was just over the balance of that budget. Cllr Frost advised that he had spoken with the Borough Council re weed killer for the brick weave. Cllr Frost advised that roundup could be used. **It was resolved for the Clerk to obtain quotes for 32 x 1.8m in length oak sleepers and also purchase two pre mixed round up eg 10 Litres in total.**

The Memorial Three had advised that they were prepared to lay the other beds. The Committee felt that oak sleepers would be too heavy for the three to lift etc. Cllr Houston advised the group had lots of equipment at their disposal and it would not be a problem.

The Clerk advised that liner would also be needed. Cllr Hipkin advised that he would be able to source.

**209 Bank Road Licence**

The Clerk advised that she had previously emailed the reply from the Borough Council. Cllr Shepherd advised that she had not received. **It was resolved for the Clerk to send round again the Borough Council for a Condition Report on take over this item to be deferred to the next meeting.**

**210 Policies -Relating to Environment**

**It was resolved for this item to be deferred and be added to the next Environment agenda.**

**211 Parish Partnership Scheme 20/21.**

Please see 205h.

**212 Correspondence –**

a) Email re Lynn Road Speed Limit. Cllr Shepherd read out an email regarding speeding on Lynn Road. **It was resolved that the Parish Council had no powers to undertake any work on this. This was a Highway Problem.**

b) Email from Task Force re Rose Bed Cllr Shepherd advised that it was infact lichen and might be down to the feeding of the Roses recently and had advised that a mulch in the spring would be good and not to feed at present.

c) Email from Borough Council re Dog Fouling. Cllr Bubb had sent round an email from the Borough Council advising that someone had been fined for not picking up after their dog. Cllr Bubb advised that issues should be reported to the Borough who were hoping to start the position of Dog Warden up again.

d) Email re event – Cycling Down Dementia. The Clerk had previously circulated all the details.

e) Email re alternative Playground Inspections. The Clerk advised that consideration should be given to having someone different than RoSPA for the playground inspection and felt that their report were not as detailed as other companies.

**213 Items for inclusion at next Meeting**

Same agenda.

**214 Items for the Website.**

Nothing at this time.

**215. Date, time and venue of next meeting**

Monday 14 October 2019 at 7.00pm in The Loft, Dersingham Village Centre.

**EXCLUSION OF THE PRESS AND PUBLIC** To consider passing the following resolution: "That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act."

**216 Recreation area**

c) Basketball Hoops Members to vote on quotations received. The Clerk advised that she needed the size of the back boards and the hoops may come with the backboard. The Clerk also asked How much higher did the hoops need to be raised by. Cllr Hopkins advised that they needed to be 10ft and one of the hoops was that height. **It was resolved for Cllr Frost to get back to the Clerk with the size of the back board.**

## 217 Skatepark

- a) Tender Opening – Cllr Frost opened the three tenders received. The Clerk recorded the details into the Tender book. Cllr Shepherd advised that an evaluation of the tenders needs to be completed. **It was resolved for the Clerk to try and get in touch with Feltwell's Clerk and see if a meeting could be arranged.**
- b) Legal Issue – **It was resolved for the Clerk to obtain three quotes from Solicitors who specify they deal with Village Greens.**
- c) Planning – This item to remain on the agenda as cannot be achieved until a design has been agreed.

## 218 Risk Assessments

- a) Members to vote on quotations for annual risk assessments. The Committee went through the paperwork/quotes previously sent round. **It was resolved to award the contract for Risk Assessment to Plan B Services and the Clerk to place the order.**

## 219 Pill Box- Trees

- After discussion it was resolved to award the contract to Heritage Tree Services and the Clerk to place the order.**

With no further business the meeting was closed at 21:05pm.