

**MINUTES OF MEETING OF
THE ENVIRONMENT COMMITTEE
held on Monday 3 February 2020 at 19:00
at The Loft, Dersingham Village Centre**

Present: Cllr B Anderson, Cllr C Shepherd, Cllr B Hopkins, Cllr S Osborn, &
Cllr A Bubb

In Attendance The Clerk and three members of the public.

Members of the public interjected throughout the meeting.

299 Apologies

It was resolved to accept apologies from Cllr R Frost,

300 Declarations of Interest

None received.

301 Minutes of the Environment Committee Meeting held on the 6 January 2020 It was resolved for the minutes to be signed by the Chair as a true record after the following amendments:

284: Second Paragraph last sentence should read look after undertaking **cutting** only half of the field.

284: Fourth Paragraph second from last paragraph sort should be **sought**.

287: B. **Heath** Road not Health Road.

287: H the word **Hopefully** to be removed.

287: I trunk should be **Stump**

289: Last but one sentence should read the grass should **be** short around the base.

292: End of first paragraph should read **impermeable**.

294: Second from last paragraph insert **dog** waste.

The Clerk advised that these had been checked via the Chair and felt that perhaps the whole committee needed to check in future.

302 Rangers

Cllr Bubb advised that he needed the person's details who advised about the leaves from the Borough Council. **It was resolved for the Clerk to send this information to Cllr Bubb.**

303 Current Financial Position (Please see attached)

The Clerk handed round the budget sheets and advised that these were up to the end of January but had not been able to undertake a bank reconciliation as there was an unaccountable payment received.

Cllr Shepherd said that the War Memorial Budget was overspent. The Clerk advised the committee were aware and had agreed for any overspend to be vired from general maintenance budget. **It was resolved to transfer £894.00 from the general maintenance budget to the war memorial budget.**

Cllr Shepherd asked about the Bus Stop Donation from Cllr Dark. The Clerk advised that it had been taken at source.

304 Areas of Responsibility

(a) **Bus Shelters/Bus Stop**

Cllr Bubb advised that the bus stop signs were now in place. The Clerk advised that an email had been received from Ingoldisthorpe Parish Council regarding the need for late night buses. A member of the public advised that the last bus left King's Lynn at 20:40 arriving in Dersingham at 21.00. After discussion **It was resolved for the Clerk to advise Ingoldisthorpe Parish Clerk that Dersingham would be part of the group and did they wish to hold a meeting to discuss further.**

(b) **Streetlights**

The Clerk advised that the sum of £2363.91 should be in the Council's Bank account by the end of the week. The £125.00 access is being claimed from the 3rd party. All orders in place.

Telegraph pole in Post Office Road. Highways have advised that the Council needs to take this up with BT. **It was resolved for the Clerk to contact BT.**

Cllr Osborn advised that the 30mph sign had been removed.

(c) **Grasscutting**

Nothing to report.

(d) **Cleaning**

The Council's handyman advised that the bus shelters could do with a repaint at a cost of £75.00. **It was resolved for the work to be undertaken.**

(e) **Litter bins**

Nothing to report. Cllr Shepherd had picked up a printer lying by the Station Road Bin. Cllr Shepherd agreed to dispose of the item and put a piece regarding dumping in her Village Voice report.

(f) **Seats and Benches**

Nothing to report.

(g) **Dog waste bins/sponsorship –**

The Clerk advised that she was still waiting for artwork for two of the bins. **It was also resolved for the Clerk to check when the sponsorship was due for renewal.**

The Clerk reported that Highways had agreed to the bin outside the doctors to be moved to the grass verge on Manor Road around the corner from the office, but the Borough Council had not confirmed agreement.

(h) **Footpaths and Walkways.**

Nothing to report.

(i) **Tree Warden**

Cllr Shepherd advised that Mrs Scanlon had taken a call last week from the DUC to say that several trees would be removed on instruction from Natural England. Cllr Anderson advised that he had also received a call from the DUC to advise that money was available for veteran trees. Cllr Anderson advised that he could not think of any easily identified. **It was resolved for Cllr Anderson and Cllr Shepherd to check and advise.** The Clerk advised that she had spent a considerable amount of her time today regarding trees being removed and it would have been nice for messages to be passed on so that all staff are aware. Cllr Bubb advised that the DUC Clerk did not think it could be organised quickly but obviously if some had already been removed this was not the case. The Clerk had advised the DUC Clerk that apparently the workers were not clothed in the correct PPE.

(j) **General Village Environment –**

A member of the public advised that Cold Calling was becoming a problem especially on Saxon Way area and the Cold Callers were well trained and did not take no for an answer and one firm had attended three times recently. Vulnerable people were at risk. The Clerk advised that the Council in 2016 were going to undertake a survey in the view of making parts of the village No Cold Calling Zones but due to the hall etc this had not been achieved. The Parishioner wanted some stickers which the Clerk advised she had in the office. **It was resolved for the Clerk to find out what was involved in making Cold Calling Zones.**

Feathers Public House spotlights Highway advised that it had to be dealt with directly by the Council. **It was resolved for the Clerk to speak with the Feathers.**

The Clerk advised that she had received an email regarding bonfires on the allotments which she had passed to the DUC Clerk.

305 The Warren

The Clerk advised that she had received a letter enquiring about the Warren being developed. **It was resolved for the Clerk to advise that it is designated open space and there is no intention of selling.** COIF account was discussed and agreed no further action.

306 Recreation area

- a) RoSPA Playground Inspection Report. The Clerk advised that only one quote had been received for the mulch. **It was resolved for this item to be deferred to the next meeting.** Cllr Hopkins advised that Mrs Scanlon was undertaking the checks and had asked about a Councillor to join her on a Playground Inspection course. Cllr Shepherd advised that the course is expensive, and it was not necessary for anyone else to attend. The Clerk advised that Mr Blackwell had been trained and she had also undertaken the course a few years back.

307 Skatepark

Cllr Shepherd had undertaken a tree growth survey especially the Old Oak tree. Cllr Shepherd had drawn up a revised position along the inner play area fence. This would mean that the goal post and a basketball hoop would need to be moved. **It was resolved to accept this new position and for the Clerk to send off to the skatepark company.**

308 Asset Risk Assessment

Cllr Shepherd advised that she felt the stickers were not necessary. She was expecting low to high ratings. The Clerk advised that she was sure that under new legislations this was no longer needed. **It was resolved for the Clerk to ask Mr English to look at the roof of the bus shelter in Manor Road and Cllr Anderson and Cllr Shepherd agreed to check the two rusty bottomed dog bins.**

309 War Memorial & War Memorial Gardens

The Clerk advised that she had been asked if the memorial bench could be taken away by the Donor and treated. The Clerk had been advised that this type of wood did not require treating but would mature well if left. The Parishioner was concerned about the condition of the area and asked if some regular maintenance was going to be provided. The Clerk advised that the Council were working on this situation. Cllr Shepherd advised that the liner was not impermeable, but enough time and money had already been spent.

310. Climate Change (Please see attached report)

Cllr Anderson advised that the meeting had taken place this evening. Points to be investigated are using recycled paper in the office, tablets or less printing for Councillors, planting a Community Orchard and trees in general around the Warren Alder and Willow by the Pond area. Solar panels and water butts at Dersingham Village Centre and Tennis Court Lights. Cllr Hopkins advised regarding amount of copies achieved by the office for the last eleven months. **It was resolved for the Clerk to report to the next finance meeting.**

311 Correspondence –

Norfolk Dark Skies – **It was resolved for Cllr Shepherd to put in Village Voice.**

Spring Clean- **It was resolved for the Clerk to order the equipment for delivery on the 15 May, litter pick on the 17th and collection to take place on the 18th.**

Pedestrian Refuge Point - Highways have come back and said that it would not be possible due to the HGV/Buses needing to use the area.

Drugs – Parishioner present advised that drugs eg Laughing Gas Canisters were being left all over the village. **It was resolved for Cllr Shepherd to attend the next SNAP meeting and advise.**

312 Items for inclusion at next Meeting

Same agenda plus Underground Cabling.

313 Items for the Website.

Nothing currently.

314. Date, time and venue of next meeting

2 March 2020 at 7.00pm at The Loft, Dersingham Village Centre, Dersingham

With no further business the meeting was closed at 20:40pm.

ACTION LIST

Cllr Shepherd

- To identify any veteran trees and advise accordingly.
- Put information regarding Dark Skies in the Village Voice.
- Attend next Snap meeting and report use of drugs.

Cllr Anderson

- To Identify any veteran trees and advise accordingly.

Clerk

- Get details of Borough Council personnel regarding leaves to Cllr Bubb.
- Transfer monies from General Maintenance to War Memorial Budget
- Advise of Bus Group membership and possible meeting.
- Contact BT re Telegraph Pole
- Get the Handyman to paint the bus shelters
- Check dog bin sponsorship
- Check out No Cold Caller zones
- Speak with The Feathers regarding the Spotlights
- Got back to developers regarding the Warren
- Chase Mulch quotes
- Send new position to the Skatepark Company
- Order Clean up equipment
- Report Printing figures to next Finance Meeting.

Climate Crisis working party.

3rd February 2020 at 6pm in the Loft at the Dersingham Village Centre.

Introduction.

Multum operam nuper suscepit in caeli mutatione facta. Sed tenenda est restant tamen maxima uni rei biodiversity majus detrimentum. Spero nos potest adloquatur humanos memores operis, et circum orbem suum in quinto grandis interitu. Et tandem unum cum esset LXVI decies annos dinosaurus pristinus illi exstincti sunt.

Oh, I can't be doing with this - let's start again...

Climate change has received a lot of attention recently. But we must remember that it is a subset, albeit a very big one, of a greater crisis of biodiversity loss. I hope we can address our work in the round and remember the world is in its fifth great extinction. The last one was 66 million years ago when the dinosaurs were wiped out.

This will be our first meeting so I think we have to select some topics where we can start immediately. I've done a list to start the ball rolling:

Move to recycled paper for our office use.

Begin a tree-planting and maintenance programme.

Review energy consumption and generation at DVC.

Establish contact with local shops regarding reducing plastic waste reduction

Consider promoting car-sharing.

Is there anywhere where cycle lanes would be a benefit?

Could we encourage Freebridge to install solar panels on its properties?

I'm sure many other items can be added...

But to make a start, let me lay out the case for recycled paper:

About 9 per cent of unrecycled paper is new from old growth forests.

Some estimates suggest that 14 GJ (4000 kWh) is saved for every tonne of recycled paper produced over that produced by virgin pulp.

The [United States Environmental Protection Agency](#) (EPA) has found that recycling causes 35% less water pollution and 74% less air pollution than making virgin paper.

Увидимся во вторник!

Brian

Financial Budget Comparison

Comparison between 01/04/19 and 27/01/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		2019/20	Actual Net	Balance
Environment				
Income				
400	Dog Bin Sponsorship	£600.00	£725.00	£125.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00
410	Misc	£0.00	£0.00	£0.00
415	Precept	£19,910.00	£19,910.00	£0.00
420	Bus Stop Donation	£4,000.00	£1,200.00	-£2,800.00
Total Income		£24,510.00	£21,835.00	-£2,675.00
Expenditure				
4000	Cleaning Contract	£2,000.00	£1,873.48	£126.52
4005	Dog Bins	£100.00	£0.00	£100.00
4010	Dog Bin Advertising	£60.00	£25.99	£34.01
4015	Dog Bin Emptying	£3,000.00	£0.00	£3,000.00
4020	Grasscutting/Verge Maintenance	£3,300.00	£3,026.00	£274.00
4025	Floral Enhancements	£0.00	£0.00	£0.00
4030	Taskforce	£0.00	£9.16	-£9.16
4035	Street Lighting Energy	£2,000.00	£2,201.61	-£201.61
4040	Streetlight Maintenance	£1,500.00	£999.82	£500.18
4045	Streetlight Repair/Survey/New	£2,000.00	£1,237.00	£763.00
4050	Seats/Benches	£100.00	£0.00	£100.00
4055	Village Sign	£0.00	£0.00	£0.00
4060	Bus Shelters	£250.00	£0.00	£250.00
4065	Footpaths/PROW	£100.00	£80.50	£19.50
4070	Trees	£2,000.00	£450.00	£1,550.00
4075	Litterbins	£0.00	£0.00	£0.00
4080	General Maintenance	£2,000.00	£280.00	£1,720.00
4085	Parish Partnership Scheme	£0.00	£0.00	£0.00
4090	War Memorial Gardens Planting	£100.00	£0.00	£100.00
4095	War Memorial Maintenance	£1,250.00	£2,143.88	-£893.88
4100	War Memorial	£0.00	-£9.16	£9.16
4105	Bus Stop	£5,000.00	£1,200.00	£3,800.00
Total Expenditure		£24,760.00	£13,518.28	£11,241.72
Recreation				
Income				
500	Grants	£0.00	£0.00	£0.00
515	Income from Events	£0.00	£0.00	£0.00
520	Fundraising	£0.00	£0.00	£0.00
525	Recreation Events	£0.00	£0.00	£0.00
540	Precept	£6,875.00	£6,875.00	£0.00
Total Income		£6,875.00	£6,875.00	£0.00
Expenditure				
5000	Recreation Water	£75.00	£35.53	£39.47
5005	Recreation Ground Electricity	£150.00	£60.00	£90.00
5010	Playground Equipment - New	£0.00	£0.00	£0.00
5015	Playground Equipment - Maintenance	£2,500.00	£729.95	£1,770.05
5020	Playground Inspection	£200.00	£114.00	£86.00
5025	Recreation Ground Maintenance	£2,000.00	£160.00	£1,840.00
5030	Recreation Ground Grasscutting	£1,500.00	£403.52	£1,096.48
5045	Recreation Events	£0.00	£0.00	£0.00
5050	Children's Activities	£200.00	£0.00	£200.00
5055	Christmas Activities	£250.00	£70.00	£180.00
5060	Funday	£0.00	£0.00	£0.00
Total Expenditure		£6,875.00	£1,573.00	£5,302.00

Financial Budget Comparison

Comparison between 01/04/19 and 27/01/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	2019/20	Actual Net	Balance
The Warren			
Expenditure			
8000 Warren Expenditure	£4,375.00	£1,309.00	£3,066.00
Total Expenditure	£4,375.00	£1,309.00	£3,066.00
Skatepark			
Income			
900 Skatepark Donations	£0.00	£0.00	£0.00
Total Income	£0.00	£0.00	£0.00
Expenditure			
9000 Skatepark Project	£0.00	£250.00	-£250.00
Total Expenditure	£0.00	£250.00	-£250.00

Reserve Movements

Start of year 01/04/19

The Warren

	£27,983.76	Start of year value
20/05/19	-£127.00	232 : Expenditure transaction 29,
24/06/19	-£127.00	231 : Expenditure transaction 52,
29/07/19	-£127.00	235 : Expenditure transaction 75,
30/09/19	-£91.00	239 : Expenditure transaction 116,
30/09/19	-£218.00	236 : Expenditure transaction 115,
29/10/19	-£127.00	240 : Expenditure transaction 133,
27/11/19	-£492.00	244 : Expenditure transaction 177,
	£26,674.76	Current value

Skateboard Park

	£13,520.00	Start of year value
20/01/20	-£250.00	251 : Expenditure transaction 199, Legal advice
	£13,270.00	Current value