

# Dersingham Parish Council

Dersingham Village Centre  
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Dersingham,  
King's Lynn,  
Norfolk PE31 6LN  
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Clerk: Sarah Bristow    Chairman: Coral Shepherd

## **SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

3 March 2020

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 9 March 2020 at 7.00pm at Dersingham Village Centre, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', written over a horizontal line.

Parish Clerk

### **AGENDA**

- 1. To consider apologies for absence**
- 2. To receive Declarations of Interest.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Minutes of the Meeting held on the 10 February 2020.**
  - a) Approve the Minutes**
  - b) Matters Arising from the Minutes**
- 4. Current Financial Position**
  - a) Whole Council Budgets**
  - b) Age Debtors**
  - c) Reserves**
  - d) VAT**
- 5. Internal Audit**
  - a) Audit Report Action Plan.**
  - b) mobile provider**
- 6. End of Year Accounts**
  - a) Asset Register**
  - b) AGAR**
  - c) Internal Audit**

- 7. Bank Accounts**
  - a) Barclays**
  - b) NS&I**
  
- 8. Dersingham Centre**
  - a) Liaison Group – Committee to receive update from Cllr M Shepherd.**
  - b) Leases and Licences – Committee to receive update from Cllr M Shepherd**
  
- 9. Climate Change**
  
- 10. Correspondence Received**
  
- 11. Items for inclusion at the next meeting**
  
- 12. Items for the Website**
  
- 13. Date and time of next meeting**  
**Tuesday 14 April 2020 at 7.00pm At Dersingham Village Centre**