

Dersingham Parish Council

Dersingham Village Centre, 83 Manor Road, Dersingham,
King's Lynn, Norfolk PE31 6LN

Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Coral Shepherd



**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
THE MEETING OF DERSINGHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME
PLEASE CONTACT THE CLERK VIA
EMAIL OR PHONE FOR JOINING INSTRUCTIONS**

8 June 2020

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 15 June 2020, at 6.30 pm to be held virtually. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', written over a circular stamp or seal.

Clerk

Agenda

1. **To receive and consider apologies for absence.**
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

Open the meeting to allow Public Participation
3. **To receive a verbal report from the Norfolk County Councillor.**
4. **To receive a verbal report from the Borough Councillors.**
5. **Chairman's Report – Future ways of Working To Seek permission for the report to be undertaken.**
6. **Year End Accounts 2019-20**
 - a) **To approve the figures**
 - b) **Internal Audit Control report – Please see attached.**

- c) **Internal Auditor – Update**
- d) **External Audit – AGAR – Annual Governance Statement**

7. Accounts for Payment.

The Council to approve the payments being made.

Please see Appendix C

8 Minutes of the Dersingham Parish Council Meeting held on 20 March 2020

- a) To approve the minutes
- b) Action Points

9 Environment Update – Councillors to receive updates on:

- a) Repainting of lamp columns
- b) Reflector for pole in Post Office Road
- c) Dog Bin Sponsorship renewal
- d) War Memorial Garden

10 Finance & Administration Update – Councillors to receive updates on:

- a) NS and I signatories
- b) Transfer of money from DC reserve to staffing budget
- c) Internal Audit update
- d) Risk register
- e) Asset Register
- f) Contract Register

11. Asset Valuation Policy – Please see attached. Councillors to Vote.

12. Standing Orders – Revert to Original ???

13. Leases – Councillors to receive updates on:

- a) Village Centre
- b) Social Club
- c) Sports Ground Management

14. Village Voice – Councillors to receive update

15. Applications and Determinations:

All these applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the planning applications.

Applications:

20/00710/F Application for retention of Static Caravan as single holiday let and construction of timber tool store at 92 Hunstanton Road, Dersingham

20/00719/F Application for a single storey extension at 2 Willow Drive, Dersingham

Determinations.

20/00415/F Application for Remove existing garden room/conservatory. Replace with garden room and annex at 10 Onedin Close Dersingham. – **Granted**

- 20/00328/F Application for construction Single storey extension and garage conversion at 9 Kings Croft, Dersingham - **Granted**
- 20/00255/F Application for construction Single storey extensions and alterations to dwelling at 39 Valley Rise, Dersingham - **Granted**
- 20/00112/F Application for a single storey cart lodge/garage made up of a single enclosed garage and open car port (Retrospective) at Vicarage Cottage, 10 Shernborne Road, Dersingham - **Granted**

- 16 To receive report from Dersingham Village Centre Trustee – Cllr C Shepherd**
- 17. Annual Parish Council Meeting.**
Councillors to vote on the meeting taking place this year or for it to be deferred to next year.
- 18. Correspondence.**
The Council to note any correspondence received.
Please see Appendix B
- 19. Items for inclusion on the next agenda.**
- 20. Date & Place of next meetings.**
To be Set.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 21. Staffing Committee Report**