

# Dersingham Parish Council

Dersingham Village Centre, 83 Manor Road, Dersingham,  
King's Lynn, Norfolk PE31 6LN

Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Coral Shepherd



**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE MEETING OF DERSINGHAM PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME  
PLEASE CONTACT THE CLERK VIA  
EMAIL OR PHONE FOR JOINING INSTRUCTIONS**

21 September 2020

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 28 September 2020, at 6.30 pm to be held virtually. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Clerk

## Agenda

- 1. To receive and consider apologies for absence.**
- 2. Election of Vice Chair or this meeting/and or going forward.**
- 3. Virtual Meeting Protocol**
- 4. Standing Orders – Covid 19**
- 5. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

Open the meeting to allow Public Participation

- 6. To receive a verbal report from the Norfolk County Councillor.**
- 7. To receive a verbal report from the Borough Councillors.**

8. **Accounts for Payment.**  
**The Council to approve the payments being made.**  
Please see Appendix C
- 9 **Minutes of the Dersingham Parish Council Meeting held on 14 September 2020**
  - a) To approve the minutes
  - b) Action Points
10. **Minutes of the Communications Committee Meeting held on the 9 September 2020**
  - a) Councillors to vote of any recommendations.
11. **Minutes of the Finance Committee Meeting held on the 21 September 2020**
  - a) Councillors to vote of any recommendations.
12. **Accounts**  
**IAC summary report July and August**
13. **Procurement Process**
14. **De-Fib Do we need another one in the village.**
15. **Chairman's Report– Future ways of working**
16. **Clerk's/RFO Report**
- 17 **Applications and Determinations:**

**All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](https://online.west-norfolk.gov.uk/online-applications/)**

**The Council to vote and make comment on the planning applications.**

Applications:

20/01349/F Application for Extension to the rear of the dwelling at 5 Glebe Close, Dersingham

20/01404/F Application for Proposed two storey rear and side extension to form kitchen/diner at ground floor and additional bedroom at first floor at 14 Stanton Road, Dersingham

Determinations.

20/00842/F Application for - *Lawful Development Certificate: Construction of replacement timber framed garage/store/workshop. Existing access and drive to remain unaltered. Soak aways to be installed to cater for surface water. At Tit Willow 16 Park Hill Dersingham* – **Granted**

19/00992/NMA\_1 NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 19/00992/F: Single and two storey rear extension and alterations including pitched roof over existing garage, 48 Doddshill Road, Dersingham- **Granted**

20/01072/LDP Prior Notification: A 2m wide flat roof extension to the side elevation of an existing bungalow with parapet wall, replacing existing path and bathroom drain, 8 Prince Charles Close Dersingham **It would be lawful**

- 18. Correspondence.**  
**The Council to note any correspondence received.**
- 19. Items for inclusion on the next agenda.**
- 20. Date & Place of next meeting.**  
**26 October 2020 at 7.00 Virtually via Zoom**

#### **EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 21. Dersingham Centre Garden Room Air Conditioning**