

# Dersingham Parish Council

Dersingham Village Centre  
83 Manor Road  
Dersingham,  
King's Lynn,  
Norfolk PE31 6LN  
01485 541465  
E-mail: clerk@dersingham.org.uk



Clerk: Sarah Bristow    Chairman: Coral Shepherd

## **SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

Zoom Meeting ID: 98775934691

Zoom Password : 549007

2 November 2020

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 9 November 2020 at 7.00pm Virtually via Zoom.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Bristow', written over a faint circular stamp.

Parish Clerk

### **AGENDA**

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of the Meeting held on the 12 October 2020.**
  - a) **Approve the Minutes**
  - b) **Matters Arising from the Minutes**
4. **Current Financial Position**
  - a) **Whole Council Budgets**
  - b) **Age Debtors**
  - c) **Reserves**
  - d) **VAT**
5. **External Audit**
  - a) **Update**
6. **Budget Setting**

7. **Bank Accounts**
  - a) Barclays – Payment Authorisation
  - b) Barclays – Mandate Change
  - c) NS&I – Mandate Update
8. **Regular Payments**
9. **Councillors – Zoom Technology Equipment**
10. **Clerk’s Expenses**
11. **Dersingham Centre**  
**Committee to receive update from Cllr M Shepherd**
12. **Climate Change**
13. **Correspondence Received**
14. **Items for inclusion at the next meeting**
15. **Items for the Website**
16. **Date and time of next meeting**  
**Monday 14 December 2020 at 7.00pm Virtually Via Zoom.**

#### **EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. **Wage Provider**  
Committee to Review
18. **De-Fib Quotes**  
Committee to Review
19. **Social Club Lease**  
Committee to Review and decide any action
20. **Sports Ground Management/Sandringham Lease**  
Committee to Review and decide any action