

Dersingham Parish Council

Dersingham Village Centre
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Dersingham,
King's Lynn,
Norfolk PE31 6LN
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Clerk: Sarah Bristow Chairman: Coral Shepherd

SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE

Zoom Meeting ID: 97303440523

Zoom Password : 903360

7 December 2020

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 14 December 2020 at 7.00pm Virtually via Zoom.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Bristow', written over a faint, illegible printed name.

Parish Clerk

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of the Meeting held on the 9 November 2020.**
 - a) Approve the Minutes
 - b) Matters Arising from the Minutes
4. **Minutes of the Meeting held on the 17 November 2020.**
 - a) Approve the Minutes
 - b) Matters Arising from the Minutes
5. **Current Financial Position**
 - a) Whole Council Budgets
 - b) Age Debtors
 - c) Reserves
 - d) VAT
6. **External Audit**

7. **Budget Setting**
8. **Bank Accounts**
 - a) **Barclays – Payment Authorisation**
 - b) **Barclays – Mandate Change**
 - c) **NS&I – Mandate Update**
9. **Regular Payments**
10. **Councillors – Zoom Technology Equipment**
11. **Recycling Toner Box and Cartridges**
12. **Climate Change**
13. **Correspondence Received**
14. **Items for inclusion at the next meeting**
15. **Items for the Website**
16. **Date and time of next meeting**
Monday 11 January 2021 at 7.00pm Virtually Via Zoom.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. **Social Club Lease**
Committee to Review and decide any action
18. **Sports Ground Leases**
Committee to Review and decide any action
19. **De-Fib Quotes**
Committee to receive quotes and decide any action
20. **DVCA –**
Committee to look at maintenance charges and agree Parish Council Share.