

Dersingham Parish Council

Dersingham Village Centre
83 Manor Road
Dersingham,
King's Lynn,
Norfolk PE31 6LN
01485 541465
E-mail: clerk@dersingham.org.uk



Clerk: Sarah Bristow Chairman: Coral Shepherd

SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE

Zoom Meeting ID 93532162098

Zoom Password : 188397

1 February 2021

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 8 February 2021 at 7.00pm Virtually via Zoom.

Yours faithfully

A handwritten signature in black ink, appearing to be 'S Bristow', written over a faint, illegible printed name.

Parish Clerk

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of the Meeting held on the 11 January 2021.**
 - a) **Approve the Minutes**
 - b) **Matters Arising from the Minutes**
4. **Current Financial Position**
 - a) **Whole Council Budgets**
 - b) **Age Debtors**
 - c) **Reserves**
 - d) **VAT**
5. **Bank Accounts**
 - a) **NS&I – Mandate Update**
6. **Regular Payments**

7. **Minor Grants**
8. **Correspondence Received**
 - a) **Borough Council CIL Funding**
9. **NALC regarding Virtual Meetings**
10. **Items for inclusion at the next meeting**
11. **Items for the Website**
12. **Date and time of next meeting**
Monday 8 March 2021 at 7.00pm Virtually Via Zoom.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. **Social Club Lease**
Committee to Review and decide any action
14. **Head Lease/Sports Ground Leases**
Committee to Review and decide any action
15. **Contracts**
 - a) Photocopier Lease
 - b) Photocopier Usage
 - c) Pat Testing
 - d) Insurance