

**Minutes of the Communications Committee Meeting held virtually on Wednesday 17th February 2021 at 7.00pm.**

**Present:** Councillor C Shepherd (Chairman), Councillor Noble and Councillor Bubb  
Mr S Martyn, Mr R Smythe and Jo Halpin Jones (Editor).

**In attendance:** Geraldine Scanlon (Communications Officer).

**188. Apologies for absence.**

It was resolved to accept apologies from Cllr Wright.

**189. Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.**

None received.

**190. Printing and Distribution of Village Voice 128 due to the Covid 19 virus.**

Jo Halpin-Jones reported she had circulated an email informing the Communications committee that Clanpress would charge £546.00 to deliver the magazine door to door rather than asking volunteers to deliver during the current lockdown. Councillor C Shepherd said there had been other options suggested and discussed previously via email such as an advert only edition, this would allow the adverts to be delivered and would avoid refund or the need to offer free adverts for those that had paid to be in Village Voice 128 this could be delivered by the Royal Mail, but would require more magazine being printed to ensure the residents of Dersingham all received a copy as Royal Mail would deliver to all properties covered by postcode PE31 6 with the earliest delivery date being the 15<sup>th</sup> March, therefore raising the cost of the printing and distribution to an unjustifiable amount. Jo Halpin-Jones asked if the business drop would not be carried out for this edition and if Mr Colson would receive his quota for West Newton etc. Councillor C Shepherd confirmed the business drop would not be done on this occasion due to many businesses' remaining closed. Councillor Bubb said Mr Colson was happy to deliver the magazine. Councillor C Shepherd proposed the invoice for Clanpress to deliver could be paid from the Covid Grant received from the Borough Council. Jo Halpin-Jones asked how many would need to be printed and if Clanpress could be supplied with the relevant information to deliver. Mrs Scanlon said she had maps and a list of the routes volunteers ordinarily used and would forward copies to Clanpress. Councillor C Shepherd advised Councillor M Shepherd would be able to supply current maps from Parish online. **After discussion it was resolved for Clanpress to print and distribute 2,600 copies of Village Voice 128 and to seek ratification from Full Council to make payment from the Covid Grant. It was agreed for Mrs Scanlon to forward the magazine along with maps and delivery routes to Clanpress.**

Mr Martyn asked what criteria was in place for the regular volunteers to recommence delivery as the next edition of Village Voice is due for delivery in March. Councillor C Shepherd said it is dependent on the impending

Governments Road Map and ease of restrictions, also if our volunteers are happy to begin deliveries again. Councillor Noble suggested we use Clanpress for Village Voice 128 and review the situation regarding future deliveries when more information is available regarding restrictions, with the option of using Clanpress again for Village Voice 129 should they be available.

Jo-Halpin-Jones asked if there would be a problem with postponing the next deadline by a one or two weeks to give volunteers extra time to decide if they are willing to deliver. Councillor C Shepherd agreed there would be no problem in delaying the deadline.

Councillor C Shepherd advised she would draft an email to be circulated to the volunteer distributors informing them of the Parish Councils decision to have Village Voice 128 delivered by Clanpress.

**191. Alternative arrangements.**

Agenda item covered under minute number 190.

**192. Correspondence.**

None received.

**193. Agenda items for inclusion for the next meeting.**

None Received.

**194. Date of next meeting.**

Wednesday 3<sup>rd</sup> March 2021 to be held virtually at 10.00am.

With no further business the meeting closed at 7.35pm