

**Notes of the Environment Committee Working Party Meeting
held on Tuesday 9 November 2021 at 7.00pm
Via Zoom**

Present: Cllr C Shepherd, Cllr A Bubb, Cllr A Watkins, Cllr R Anderson & Cllr B Anderson.

In Attendance The Clerk

Cllr Shepherd to take the Chair until Cllr Bubb could be present.

EN1 Apologies

It was resolved to accept apologies from Cllr R Frost, Cllr A Watkins and Cllr A Bubb would will be late.

EN2 Declarations of Interest

None received.

EN3 Minutes of the Environment Committee Meeting held on the 11 October 2021. These minutes which had not be circulated to be deferred until the next proper meeting.

EN4 Notes of the Environment Working Party Meeting held on the 21 October 2021. It was resolved that the notes to be signed by the Chair as a true and accurate record.

EN5 Matters Arising

Action Points not addressed

EN6 Current Financial Position

The Clerk advised that due to reaching an income freshhold within the accounts package she has not been able to undertake the bank reconciliation so was not able to supply usual financial paperwork. Cllr Shepherd advised that we have the report upto the end of September and we all have the October figures which did not show up any non standard payments so figures to be available for Full Council.

EN7 Areas of Responsibility

a. Bus shelters/Stops. The Clerk advised that due to being off work she still has this to achieve. **The Clerk to obtain quotes from Window Cleaning Companies.** Cllr Shepherds asked if the roof of the bus shelter opposite The Feather has been reported for having a missing tile and not waterproof. **The Clerk to report.**

b. Streetlights. Cllr Shepherd advised that the excess for the streetlight would now be paid after satisfying the insurance company demands **The Clerk to get the bank details to the company to allow payment.**

Cllr Bubb arrived at the meeting.

Cllr Anderson advised that he had looked into the document send by the Clerk regarding solar streetlights and had sent round a report and wished to recommend that no further action is taken. **This was agreed.**

c. Grasscutting. The Clerk advised that the grasscutting contractor had asked if the Council wished to condition the Recreation Ground grass. **It was agreed that nothing is to be achieved.**

d. Cleaning. The Clerk advised that she had purchased the detergent and black bags for the Contractor.

g. Dog Bins & Sponsorship

Sponsorship. The Clerk advised that all sponsored had agreed to continue. Cllr Shepherd advised that some of the stickers need replacing as unreadable and the previous stickers need removing. The Clerk advised that it was impossible in some cases to remove and that is why fresh one have been over the top. **The Clerk to check all stickers and if necessary obtain new ones.** Cllr Stokes advised that dog fouling stickers were still needed. **The Clerk to organise/purchase some more.**

J. General village environment. Cllr Bubb advised that Cllr Collingham was unhappy that dog could not be banned from the Sport Field. The Clerk advised that no by-law can be placed on the field without a fence or totally enclosed. The Clerk advised that the nonsense team at the Borough Council have the power to fine. Cllr Bubb advised that with a new policy just been adopted by the Borough Council they will pick up all litter/fly tipping if it can be accessible by a vehicle. There will be three new members of staff to undertake and two electric vehicles purchased to undertake this work.

Cllr R Anderson suggested that a flyer is produced on the subject and it is placed within the Village Voice in the first edition of the New Year. This was felt to be a good idea and should be achieved.

EN8 The Warren

Cllr Shepherd advised that the trees should be with the Council any day but was getting concerned that nothing had been received. **The Clerk agreed to chase and she if any details regarding delivery are available. Cllr Shepherd to write a piece for facebook for the Clerk to place on regarding start time and details for the tree planting.** Cllr R Anderson advised had the areas been marked and how far apart must they be. Cllr Shepherd advised that the areas are easily defined missing the drainage pipes etc and they should be at least one metre apart.

EN9 Update on the Dyke Clearance.

The Clerk advised that she had asked and received an update from the Highway Engineer. Unfortunately neither company are prepared to undertake any works on the section of the ditch through the back of the properties, due to the access issues, specifically there is no access, and no machinery can get up the ditch from the playing fields end, so any possible works would have to be by hand.

On contractor would be prepared to flail & slub out the ditches on the playing field grounds, and this could only be done in July/August, the driest months next year.

So the Highway Engineer is afraid unable to take this any further and does not know what to suggest as regards the residents ditch.

Cllr Shepherd asked if Cllr Dark was aware. The Clerk advised that he was copied into the email. **Cllr Shepherd advised that it is back to Cllr Dark and he has to consult with the landowners before anything can be achieved and also check that undertaking the work next summer would not make the situation worse.**

EN10 Christmas Lights

Cllr R Anderson advised that the Contractor was currently on site and expects to be there for at least another day. Cllr R Anderson advised that he had written a piece for the Village Voice and wished for it to go on the Facebook Pages and agreed to sent to the Clerk after the meeting. Cllr R Anderson to turn on the lights on the 28th November from 4.00pm to 11pm and to take down and store after Christmas. The Clerk advised that she had placed the order for the removal of the old lights but had not received a start date as yet.

EN11 Wildlife Signs

The Clerk advised that she had received an update from the Highway Engineer who had advised that she would purchase the signs from Cllr Dark's budget but would need to know how many and in what locations. This is to be discussed at the site meeting for the Trod.

EN12 Platinum Jubilee

Cllr Shepherd advised that a working group of the council has been agreed and a meeting will be set up shortly.

EN13 Recreation area

a) Review of Cleaning. It was agreed to continue.

b) Forward Plans. Cllr R Anderson advised that there was a good response from the Facebook Post with over 50 comments being made. The top three were Adult Exercise Equipment, Football pitch which Cllr Anderson had been looking into 5 a side areas for juniors which also doubled up for walking football and Basketball hoops. There was also a few for exercise area for dogs, parking and sensory gardens. The Clerk advised that CIL Funding from the Borough Council would be opening up soon again. Cllr R Anderson will write up a piece for the Village Voice. Cllr Shepherd advised that she has put a paragraph in her Chairman's piece. **It was agreed that the items needs to remain on the agenda and work to start in the New Year on the plan.**

EN14 War Memorial & War Memorial Gardens

Cllr Shepherd advised that E-OnEnergy seem to have change name. The bills seem to not indicate that the smart meter is being used. The Clerk asked do we know who used the 6p worth of energy because that has cost the council the standing charge? Cllr Shepherd advised that it has happened twice. **The Clerk to check out the smart meter with them.**

EN15 Climate Change

Had not met. Nothing to report.

EN16 Parish Partnership – Trod – location change.

The Clerk advised that a meeting between Highways, Dersingham United Charities and ourselves can be either 10:00am on the 29 November or 7 December at 2.00pm. It was agreed to go for the 29 November and the **Clerk to organise.**

EN17 Rangers

Nothing new to report.

EN18 Correspondence –

a) Letter from Borough Council re CIL. Cllr Shepherd advised that the form has been sent regarding the replacement streetlight columns. The Council still need to place the order re replacements with contractors. Cllr Shepherd advised that reserves need to be looked at with regarding monies left over from projects. **This item to go on the next agenda.**

EN19 Items for inclusion at next Meeting

Five-year project plan for Recreation Ground – Working Group.
Facebook
Christmas Lights
Reserves

EN20 Items for Facebook

Cllr R Anderson re Christmas Light .
Cllr C Shepherd re Trees

EXCLUSION OF THE PRESS AND PUBLIC
Not required as not a public meeting.

EN21 Quotes for Broadland Close Tidy Up.

Cllr Bubb met with the proposed contractor on site and he is happy with the quote and the work involved. **The Clerk to issue an order.**

EN22 Streetlight Survey quotes

The Clerk advised that she had sent round a couple of quotes but was still waiting for one to be received. **It was agreed for the Clerk to chase the other company.**

EN23 Date, time, and venue of next meeting

Monday 6 December 2021 at 7.00pm all at the Loft, Dersingham Centre.

With no further business the meeting was closed at 20:26pm.

ACTION LIST

Cllr Shepherd

- Organise painting War Memorial Railings
- Write piece on Tree planting for Facebook and get to the Clerk.
- Check with Cllr Dark re dyke

Cllr R Anderson

- Write piece on Christmas Light for Facebook and get to the Clerk.

Clerk

- Chase NCC Estates regarding the land by Semba.
- Obtain quotes from Window Cleaners re bus shelters
- Get Mr English to repair the roof of the bus shelter outside The Feathers
- Sponsored Dog Bins check and replace any worn out stickers.
- Put Facebook piece from Cllr R Anderson on to the Facebook Page.
- Put Facebook piece from Cllr C Shepherd on to the Facebook Page.
- Chase company re quote for Streetlight Column survey
- Place order re Broadland Close tidy up.
- Check out Recreation Ground Electricity
- Organise Trod Meeting for the 29th