

Minutes of the Meeting of the Planning Committee held on Monday 13 June 2022 at 6.00pm in the Loft at Dersingham Centre

Present: Cllr D Hipkin, Cllr M Noble, Cllr C Shepherd, Cllr V Brundle & Cllr J Houston

In attendance: Geraldine Scanlon, Communications Officer & Sarah Bristow (Clerk & Minute Taker)

357 Election of Chair

Cllr D Hipkin was proposed by Cllr C Shepherd and seconded by Cllr M Noble. **It was resolved for Cllr D Hipkin to be Chair of this committee.**

358 Election of Vice Chair

Cllr C Shepherd was proposed by Cllr M Noble, Cllr J Houston was proposed by Cllr V Brundle. After voting for Cllr Houston and then Cllr Shepherd. **It was resolved for Cllr C Shepherd to be Vice Chair of this committee.**

359 To consider apologies for absence

It was resolved to accept apologies from Cllr Billard.

It was noted that Cllr Frost name still appeared at the top of the agenda and Cllr Houston was omitted. The Clerk advised that she would amend, and that she had already amended the email contracts list. Cllr Houston advised that he was still not happy receiving emails. Cllr Brundle advised that she would pass on the agenda and any correspondence to Cllr Houston.

360 To Review Committee Terms of Reference

It was resolved to amend item 1, 3 & 5 and to remove items 6 and 8.
(Please see amended version attached)

361 To receive Declarations of Interest:

None Received.

362 To approve the minutes of the Planning Committee Meeting held on the 9 May 2022.

It was resolved for the minutes to be signed by the Chair as a true record.

363 Planning Applications

22/00808/F Application for Single storey rear extension and alterations to dwelling 3 Old Hall Drive Dersingham. **It was resolved to make the comment of no objection on this application**

22/00652/F Application for Proposed dwelling following sub-division at 20 Gelham Manor Dersingham. **It was resolved to make the comment of no objection on this application but to mention that the Council would like to see that boundaries are placed with regards to parking.**

364 Correspondence

None Received.

365 Items for inclusion at the next meeting

None received.

366 Date of next meeting

11 July 2022 at 6.00pm in the Loft at Dersingham Village Centre

With no further business the meeting was closed at 6.40pm.

DRAFT

TERMS OF REFERENCE – PLANNING COMMITTEE – AMENDED 13 JUNE 2022

1. To consider all planning applications by examining the plans and visiting the sites where appropriate and to take into account any comments from parishioners.
2. To consider whether to canvas opinion about major planning issues that affect the parish.
3. To respond and make comments to the Borough Council on planning application (non-major) put to this committee.
4. To report to the planning authorities any potential planning breaches.
5. To consider and comment on any planning policy or strategic planning issues that will have an impact on planning in the village.
6. When an application is subject to appeal, the Committee is authorised to make written representation or to elect a member to attend the hearing.
7. All members will attend a planning training session within a year of joining the committee or at the earliest opportunity.