

Minutes of the Environment Committee meeting held on 6th June 2022 at 7.00pm, the Loft, Dersingham Village Centre

Present: Cllr R Frost (Chair) Cllr Bubb (Vice Chair) Cllr C Shepherd, Cllr B Anderson, Cllr R Anderson, Cllr A Watkins and Cllr J Stokes.

In Attendance Mrs G Scanlon Communications Officer & Minute Taker

674 Election of Chair.

Councillor T Bubb nominated Councillor R Frost. Councillor R Anderson seconded the nomination. **It was resolved to approve Councillor R Frost as Chairman of the Environment Committee.**

675 Election of Vice Chair.

Councillor R Anderson nominated Councillor Bubb; Councillor Watkins seconded the nomination. **It was resolved to approve Councillor Bubb as Vice Chairman of the Environment Committee.**

676 Apologies.

It was resolved to accept apologies from Councillor B Anderson and Councillor J Stokes.

677 Declarations of Interest

None received.

678 To review the Committee's Terms of Reference.

It was resolved to recommend to Full Council the current Committee Terms of Reference with the following additions to the Committees responsibilities:
Climate Change
Recreation Ground.

679 To approve the minutes of the Environment Committee meeting held 9th May 2021.

It was resolved for the minutes to be signed by the Chairman as a true and accurate record.

Action Points.

Councillor C Shepherd.

- Organise painting of War memorial Railings.

Councillor C Shepherd advised there was no update as it has not been established if the young offender's scheme is still active. Councillor Frost advised he had a contact who worked with the young offenders and would try to establish if the scheme was still running.

- Contact Mr. Hickling regarding the seating at the Warren.

Councillor C Shepherd said she hadn't contacted Mr Hickling but will do so.

The Clerk.

Councillor C Shepherd advised she was unsure of the action points completed by the Clerk as the minutes with the list had only recently been sent to the Clerk. She advised she would email the Clerk with action points from this evening's meeting.

680 Current Financial position.

Councillor C Shepherd had circulated the accounts and advised all was in order.

681 Reserves.

Councillor Bubb queried the amount shown in the Skatepark reserves. Councillor C Shepherd advised there is still a retention fee to pay on the skatepark.

Councillor C Shepherd advised the safety sign by the skatepark had been removed due to vandalism and she had asked the Clerk to contact Canvas regarding a replacement sign.

682 Areas of responsibility.

a Bus Shelters/Stops.

Councillor C Shepherd advised there was no update as per action points.

c Grasscutting.

Councillor Frost suggested cutting the grassed area around the village sign as it looked unkempt. Councillor C Shepherd advised the decision had been taken to leave the area for wildflowers to seed. Councillors discussed the grassed area. **It was resolved to approve for Councillor C Shepherd forward the grass cutting contract to Councillor Frost and for the Clerk to obtain a quote for a one-off cut on the area.**

e Litter bins.

Councillor C Shepherd reported the planned litter pick had taken place with very little litter being collected and advised there had been a gentleman, initially during lockdown, that had volunteered to litter pick, however he appears to be continuing to do so. She suggested she contact Councillor Wright for the gentleman's details to thank him.

f Seats & Benches.

Councillor C Shepherd said, as the Committee had agreed to review the possibility of a bench at the Lynn Road end of Manor Road, she had established the land belongs to Norfolk County Council and proposed NCC be contacted for agreement to place a bench on the site. If agreement is reached, then the Clerk can be asked to obtain quotes for a new bench. **It was resolved to approve the proposal.**

g Dog Bins & Sponsorship.

Councillor C Shepherd advised the annual sponsorship of the dog bins is due for renewal. Councillor Frost stated the quality of stickers used should be improved as the current ones fade very quickly. Councillor Bubb proposed an increase to the sponsorship rate to £30.00 per year, with the adverts being professional made. **It was resolved to approve the proposal.**

i Tree Warden.

Councillor Watkins asked if there was a response to the email received from a resident requesting a site meeting concerning a willow tree that denies the resident of 5 hours sunlight due to being overgrown. Councillors discussed the issue at length. **It was resolved to approve that the resident be contacted advising him no further action will be taken with regards to the Willow Tree.**

j General village environment.

Councillor Bubb reported the panel on the flashing 30MPH sign as you enter the village, opposite the village sign, is deteriorating and is now difficult to see in the dark. **It was resolved to approve the Clerk contact highways regarding a replacement panel.**

Councillor Watkins asked if there was a specific reason the new hedgehog signs had been placed so high. Councillor C Shepherd suggested it was due to existing poles being used. **It was resolved to approve for the Clerk to contact highways to ascertain if the signs need to be displayed at a certain height or if they could be lowered.**

683 The Warren.

Councillor C Shepherd suggested checking the newly planted trees on the Warren. Councillor Bubb proposed a visit to the site after the meeting with K&M Lighting regarding the streetlights. **It was resolved to approve the proposal.**

684 Recreation area.

a Review of cleaning.

Councillor C Shepherd advised it had been agreed at the previous Environment meeting to continue with the cleaning until early September to cover the summer holidays.

b Five Year Plan.

Councillor C Shepherd advised there had been no update regarding the self-closers for the recreation gates nor the replacement of the slider on the gate that allows the gate to remain closed. **It was resolved to approve the Clerk contact Able Engineering regarding the self-closers.**

c Removal of Basketball Hoops.

Councillor R Anderson suggested, as the quotes received to replace and install both basketball hoops had been exceptionally high, a quote for a single basketball hoop and installation be obtained this year with a view to adding hard standing next year. Councillor Bubb asked if the new basketball back boards purchased for the old hoops could be used on a newly purchased hoop. Councillor R Anderson felt this would not be achievable. **It was resolved to approve for the Clerk to obtain quotes for the purchase and installation of a single basketball hoop.**

Councillor C Shepherd advised the ROSPA inspection on the play equipment has been booked but no date given as to when it would be carried out.

685 War Memorial & War Memorial Gardens.

a Painting the railings.

This item is covered under minute 679.

686 Climate Control.

Councillor C Shepherd advised there was no update as the Climate Control working group had not met.

687 Rangers.

Councillor Bubb proposed the rangers be requested to clear the weeds from the base of the railings, roadside, near the zebra crossing on Lynn Road. **It was resolved for the Clerk to contact the Rangers.**

688 Streetlight Survey.

Councillors discussed the streetlights and a meeting had been arranged for Wednesday with K& M Lighting to establish which lights needed to be dealt with as a priority. **It was resolved to approve the streetlight works at Glebe Road be delayed for a short while and an additional Grant be applied for from the Borough Council.**

689 Correspondence.

None received.

690 Items for inclusion at the next meeting.

None requested.

691 Facebook items.

None for this Committee.

692 Date of next meeting.

Monday 4th July 2022 at 7.00pm. The Loft, Dersingham Centre.

ACTION LIST

Cllr Shepherd

- Organise painting of War memorial Railings.

- Contact Mr. Hickling regarding the seating at the Warren.

Clerk

- Email Parishioner to notify of the outcome to her regarding her request for a bench at Lynn Road end of Manor Road.
- To enquire if the young offender's scheme is still active to a) paint the bus shelters, if not then to obtain quotes for the necessary work and b) paint the War Memorial railings.
- To contact local scrap metal merchants regarding the disposal of the existing basketball hoops.
- To contact Mr. English and ask him to clean the bench located in the War Memorial Gardens.
- To update sponsorship for the dog bins.
- To obtain a quote for a one-off cut on the grassed area around the village sign.
- To contact Norfolk County Council regarding the possibility of placing a bench at the Lynn Road of Manor Road and to obtain quotes for a bench.
- To contact the resident notifying him of the outcome regarding the willow tree reported.
- To contact Highways regarding replacement panel for the flashing 30MPH sign, Lynn Road.
- To contact Highways regarding the positioning of the hedgehog signs.
- To contact Able Engineering regarding the slow closers on the recreation ground.
- To obtain quotes for the purchase and installation of a single basketball hoop.
- To contact the Rangers regarding the weeding of the railings, roadside, near the zebra crossing, Lynn Road.