

# Dersingham Parish Council

Dersingham Village Centre  
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Business Manager: Karen Orgill

Chairman: Coral Shepherd

## Finance and Administration Committee

10<sup>th</sup> October 2022

Dear Councillor

You are hereby summoned to a meeting of the Finance and Administration Committee to be held on Monday 17<sup>th</sup> October 2022 at 7 pm in The Loft at Dersingham Village Centre.

Members of this committee are Parish Councillors Brian Anderson, Robert Frost, Dane Hipkin, Coral Shepherd and Mike Shepherd

Yours faithfully

Karen Orgill – Business Manager

### Agenda.

1. **To receive and consider apologies for absence.**
2. **To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed**  
Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of the meeting held on 13<sup>th</sup> June 2022**
  - a) To approve the minutes
  - b) To consider matters arising
4. **Current financial position**
  - a) Current financial position
  - b) Whole council budgets
  - c) Aged debtors
  - d) Reserves
5. **Budget Setting Process**
6. **Future of NS&I Account**
7. **Telephone and Broadband contract renewal**

- 8. IT update**
- 9. Technology Refresh of Staffing IT**
- 10. Correspondence**
  - a) Consider SAAA Opt-out communication concerning external auditor
  - b) Consider PKF Littlejohn's report and required action
- 11. Items for the next meeting**
- 12. Date and time of next meeting:** Monday 14th November 2022 at 7pm at the Dersingham Centre

#### **EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 13. Leases update**
  - a) Sportsground
  - b) Social Club