

Minutes of the Dersingham Parish Council meeting held on 23<sup>rd</sup> January 2023 at 7pm in the Dersingham Village Centre

**Councillors present:** Coral Shepherd (Chairman), Brian Anderson (Vice Chairman) Robert Anderson, Robert Frost, Dane Hipkin, John Houston, Mike Shepherd, Jordan Stokes, Ann Watkins, and Dennis Wright.

**Also present:** Karen Orgill (Business Manager). Geraldine Scanlon (Assistant Business Manager – Minute taker)

**14196 Apologies for absence**

Apologies were received from Cllrs Tony Bubb, Valerie Brundle and Martin Noble.

**14197 Declarations of interest and request dispensations by Councillors in any of the agenda items listed – None Received.**

**14198 Open forum for public participation – None present.**

**14199 Minutes of the Dersingham Parish Full Council Meeting 19<sup>th</sup> December 2022.**

(i) To approve the minutes

It was resolved for the minutes to be approved and signed by the Chairman as a true and accurate record.

(ii) Action points

The action points were discussed and those completed removed

**14200 To review and set 2023/2024 budget**

The Chairman advised the Financial Budget Comparison (FBC) report along with a Budget and Precept setting report for 2023/24 written by the Chairman of the Finance & Administration (F&A) Committee had been circulated.

Cllr M Shepherd stated the budget report had been finalised for proposal by the F&A Committee for Full Council approval and the FBC included proposed budgets by all spending committees. He reported the following:

Reserves – The Environment Committee had agreed the Covid Reserves is no longer required and suggested the reserve be closed with the balance being transferred to the Projects Reserve, providing sufficient funds to cover the current lamp column replacements. The F&A Committee supported the request and seek approval from Full Council.

Councillors discussed the budget recommendations.

Cllr Wright queried why no income had been shown against code 105 DVSC Rent, as it had been agreed to request the rent payments be reinstated from the Social Club. Cllr M Shepherd advised the balance shows as nil as no figure had been agreed for rent to be paid.

Cllr Houston asked if a budget had been agreed for a sound system to be installed in the centre to assist those with impaired hearing. Cllr C Shepherd advised there is a DVCA trustee meeting 1<sup>st</sup> February 2023 to discuss further projects, therefore she would request the item be added to the agenda for discussion.

Cllr M Shepherd stated the F&A Committee proposed the following.

**1 The 2023/2024 budget be adopted as presented**

**2 That the Covid Reserve be closed, and the remaining balance be transferred to the Project Reserve with immediate effect.**

- 3 That any remaining funds against expenditure codes 1065 and 1170 on 31/12/2023 be carried forward and the approved budget 2023/2024 revised accordingly.
- 4 Council agrees in principle to use accrued savings in the General Fund to top up the reserves as necessary, early in the new financial year.

**It was resolved to approve all proposals.**

**14201 Items for inclusion on the next agenda – None received**

**14202 Date of next meeting**

- (a) Full Council and Precept Setting Meeting – Monday 30<sup>th</sup> January 2023, 7pm in the Garden Room
- (b) Full Council Meeting – Monday 27<sup>th</sup> February 2023, 7pm in the Garden Room

With no further business the meeting closed at 7.30pm

**Action points from the Parish Council meeting held 30<sup>th</sup> May 2022:**

**Business Manager**

- To add the new trees at the recreation ground and near to the village sign to the Asset Register.
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**Action points from the Parish Council meeting held 26<sup>th</sup> September 2022:**

**Business Manager**

- To arrange to become a signatory on the main bank account.