

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
Tel: 01485 541465 Email: bm@dersingham.org.uk



Chairman: Cllr C Shepherd Business Manager: Karen Orgill

4th May 2023

ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend the Annual meeting of Dersingham Parish Council to be held on Monday 15th May at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

- 1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
- 2 To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office
- 3 To consider apologies for absence
- 4 To receive Declarations of Interest and requests for Dispensations by Councillors for any of the agenda items listed.
Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 5 To approve the Minutes of the last Full Council meeting held on 24th April 2023
- 6 To approve and adopt the Standing Orders for Dersingham Parish Council
- 7 To approve and adopt the Financial Regulations for Dersingham Parish Council
- 8 To review the Asset Register
- 9 To agree Authorised Signatories

10. Appointment of Parish Council members to serve on the following Committees
 - (a) Communications Committee
 - (b) Environment Committee
 - (c) Finance and Administration Committee
 - (d) Planning Committee

11. Appointment of Parish Council representatives to serve on the following Organisations
 - (a) Dersingham Social Club
 - (b) Norfolk Playing Fields Association
 - (c) Tree Warden
 - (d) Heacham & District Community Transport Scheme
 - (e) Dersingham United Charities Trustees
 - (f) DVCA Trustee
 - (g) Internal Audit Controller

12. To receive attached chairman's report
 - (a) Full Council
 - (b) Communications Committee
 - (c) Environment Committee
 - (d) Finance and Administration Committee
 - (e) Planning Committee
 - (f) Staffing Committee

13. Date, Time and Place of all Council and Committee meetings up to and including the next Annual Parish Council meeting

14. Open the meeting to allow Public Participation