

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
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Chairman: Cllr C Shepherd Business Manager: Karen Orgill

20th June 2023

FULL COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 26th June at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. To consider apologies for absence
2. To receive Declarations of Interest. Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. Open the meeting to allow Public Participation
4. To receive a verbal report from the Norfolk County Councillor
5. To receive a verbal report from the Borough Councillors
6. Finance
 - (a) Current Financial Position (Financial Budget Comparison and Reserves Report)
 - (b) To approve Payments for June 2023
 - (c) IAC Quarterly Reports.
7. Minutes
 - (a) Minutes of the Full Council Meeting 22nd May 2023
 - (b) Minutes of the Environment Committee 5th June 2023
 - (c) Minutes of the Planning Committee Meeting 12th June 2023
 - (i) Recommendation to approve Terms of Reference

- (d) Minutes of the Finance & Admin Committee Meeting 12th June 2023
 - (i) Recommendation to approve Terms of Reference
 - (ii) To approve grant to Dersingham Social Club
 - (iii) Recommendation on Minute Number System
- (e) Notes of the Staffing Committee 19th June 2023
 - (i) Recommendation to approve Terms of Reference

8. Planning applications and determinations

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications:

23/000877/F Proposed extension and alterations at 15 Stratford Close, Dersingham

Determinations:

23/00661/F – 10 Woodside Avenue, Dersingham – Proposed single storey rear extension, new roof and rooflights to existing side infill extension and new window – Application Permitted – 13 June 2023 – Delegated Decision

23/00664/F – 31 Saxon Way, Dersingham – Proposed single storey extension to form additional living space – Application Permitted – 13 June 2023 – Delegated Decision

9. To review and adopted policies

- (a) Probity and Planning Protocol
- (b) Disciplinary Policy
- (c) Grievance Policy
- (d) Works Hours Policy
- (e) Staff Appraisal Policy

10. Update on Closure of Dersingham Sorting Office

11. Double Yellow Lines on Lynn Road near Co-op Zebra Crossing

12. Correspondence

- (a) Dersingham VA Primary School student
- (b) Outlaw Triathlon Holkham – Sunday 9th July 2023

13. Open the meeting to allow Public Participation

14. Items for inclusion on the next agenda

15. Date of next meetings:

Full Council Meeting - Monday 24th July 2023 at 7pm in the Garden Room

16. Exclusion of Press and Public

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. Leases Update and quotations

- (a) Sports Ground
- (b) Queen Elizabeth II Jubilee Hall
- (c) Painting of War Memorial Railings