

**Minutes of the Meeting of the Planning Committee held on Monday 12<sup>th</sup> June 2023 at 6.30pm in the Loft, Dersingham Village Centre, Dersingham.**

**Present:** Cllr D Hipkin, Cllr C Shepherd, Cllr M Noble, Cllr J Houston and Cllr V Brundle

In attendance: Karen Orgill (Business Manager and Minute Taker)

The meeting started at 6.30pm

1. **Election of the Chairman of the Planning Committee and to receive the Chairman's Declaration of Acceptance of Office**  
Cllr C Shepherd nominated Cllr D Hipkin. Cllr M Noble seconded the nomination.  
**It was resolved to approve Cllr D Hipkin as Chairman of the Planning Committee. Cllr D Hipkin duly signed the Declaration of Acceptance of Office.**
2. **Election of the Vice-Chairman of the Planning Committee and to receive the Vice-Chairman's Declaration of Acceptance of Office**  
Cllr D Hipkin nominated Cllr C Shepherd. Cllr M Noble seconded the nomination.  
**It was resolved to approve Cllr C Shepherd as Vice-Chairman of the Planning Committee. Cllr C Shepherd duly sign the Declaration of Acceptance of Office.**
3. **To consider apologies for absence** – none received
4. **Declarations of interest and requests for dispensations by councillors in any agenda item** – none received.
5. **Minutes of the Planning Committee Meeting 17<sup>th</sup> April 2023.** Cllr C Shepherd proposed and Cllr J Houston seconded the minutes. **The minutes were approved as a correct record and duly signed by the Chairman.**
6. **Public Participation** – No public present
7. **Planning applications**  
**23/00932/F** Construction of three detached 1.5 storey dwellings, including new turning area for emergency and refuse vehicles at The Orchard, 17 Senters Road, Dersingham.  
**It was resolved to make the comment of: No objections in principal but concerns are that the Tree Survey does not clearly identify whether the Category B trees are to be retained.**  
  
To note outcomes of planning decision by the Borough Council:  
**23/00020/TPO** 53B Chapel Road, Dersingham – TPO Work Approved – 12 May 2023 – Delegated Decision. **Noted at the meeting.**  
**23/00048/TREECA** 26 Brook Road, Dersingham – Tree Application – No objection – 24 May 2023. **Noted at the meeting.**
8. **To Review Committee Terms of Reference**  
**It was resolved to amalgamate items 1 and 3 and to take to Full Council for adoption.**
9. **To Review Planning Protocol Policy document**  
Cllr D Hipkin proposed and Cllr C Shepherd seconded the document. **It was resolved to make no changes and to take to Full Council for adoption.**
10. Correspondence  
Sandringham Fire Station, 2b Doddshill Road, Dersingham – Replacement of existing Hose Drying Tower, etc. - Application Approved – **Noted at the meeting.**
11. **Public Participation** – No public present
12. Items for inclusion on the next agenda: none
13. Date of next meeting - Monday 10<sup>th</sup> July 2023 at 6pm in the Loft.

With no further business the meeting closed at 7pm