## Minutes of the Environment Committee meeting held on Tuesday 7<sup>th</sup> November 2023 at 7.00pm, the Loft, Dersingham Village Centre

Present: Cllr C Shepherd, Cllr J Stokes, and Cllr T Bubb

In Attendance: Karen Orgill - Business Manager and Minute Taker

- To consider apologies for absence Cllr Robert Frost (Chairman), Cllr B Anderson and Cllr A Watkins
- 2. Declarations of Interest and requests for dispensations by councillors in any agenda item none received
- 3. **Public Participation** no public present

## 4. Budget Setting

Heading	Description	2024/2025 Budget
Income		
400	Dog bin sponsorship – agreed – Coastal Vets = 15 bins and Sunnyside Vets = 13 bins. BM asked to send out invoices	£900
405	NCC Parish Partnership Scheme – no schemes put forward	£0
Expenditure		
4000	Cleaning Contract for cleaning signs, bus shelters and dog bins – existing contract expires March 2024 BM preparing new contract	£6,000
4005	Dog Bins – 3 replacement bins identified but replacements must be 25 litres so 3 further bins will be required	£1,200
4010	Dog Bin Advertising – Stickers Paper/vinyl Replacement bins require new stickers	£300
4015	Dog Bin Emptying – extra bins require increase in budget	£3,500
4020	Grass Cutting/Verge Maintenance – Contract expiries October 2024 so new contract for 2025 – Increase in cut areas and costs	£4,500
4035	Street Lighting Energy – Contract expires April 2025	£6,000
4040	Streetlight Maintenance	£1,500
4045	Streetlight Repair/Survey/New – under contract	£6,000
4050	Seats/Benches – Maintenance Programme of repainting being prepared so budget might increase	tba
4055	Village Sign – Important feature for village suggest money from Projects Reserves when quotes received and accepted	£200

4085	4060	Bus Shelters	£500
Once survey completed	4065	Footpaths/PROW –	£0
4075 Litterbins £0 4080 General Maintenance £1,500 4080 NCC Parish Partnership Scheme – no schemes put forward 4090 War Memorial Gardens Planting £250 4095 War Memorial Garden Maintenance – budget to cover existing contractor work. Paving needs work due to disturbance by lime tree roots, suggest money from project reserves once decisions made about necessary work and costs. 4100 War Memorial — Grade II Listed Money to be put into budget for 25/26 for repainting engraved names  Recreation Income 500 Grants 500 Fundraising – RFO to delete line £0 525 Recreation Events £0 526 Recreation Events £0 527 Recreation Water – costs may increase 500 Recreation Water – costs may increase 500 Recreation Ground Electricity £100 5010 Playground Equipment - New 5015 Playground Equipment - New 5015 Playground Equipment - New 5016 Recreation Ground Grass cutting – Contract extended to October 2024 so that one contract for all grass cutting can be issued. 5045 Recreation Events 505 5050 Christmas Activities £0 5065 Christmas Activities £0 5066 Recreation Ground Five Year Plan – New Basketball hoop and new goal posts required - unspent budget to be carried over  8000 The Warren – costs of grass cutting	4070	Trees – maintenance work will be required	£2,500
4080   General Maintenance	4075	, ,	50
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Schemes put forward   4090   War Memorial Gardens Planting   £250			
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9000	Skateboard Park – RoSPA report	
	outcomes – retain reserve for future	
	maintenance.	
9500	Project Reserves Expenditure – Village	
	Sign repainting and War Memorial paving	
	Cllr T Bubb asked for Reserve funds to be	
	placed in a savings account.	

## 5. **Correspondence**

- 5.1 Request from Hedgehogs R Us for funding to be considered at next meeting.
- 6. Open the meeting to allow Public Participation no public present
- 7. Items for inclusion on the next agenda
  - 7.1 Request from Hedgehogs R Us for funding
  - 7.2 Outcome of visit to War Memorial
  - 7.3 Refer Cllr Bubb request re: savings account for reserve funds to F and A committee.
- 8. **Any item for Facebook** none
- 9. **Date of next meeting** Monday 4<sup>th</sup> December 2023 in the Loft

With no further business the meeting was closed at 20:36

